



Board of Trustees

Meeting Agenda

Thursday, February 09, 2023, 5:15pm
Juniper Room
MEETING OPEN TO THE PUBLIC

Join Zoom Meeting

<https://zoom.us/j/91746288909?pwd=QlRnQ3RiLzJCcE82RDVTZ0lVc3dRQT09>

Meeting ID: 917 4628 8909

Passcode: 061386

RECORDING NOTICE: This meeting will be recorded via Zoom

Present: Library staff Cindy York and Sean Briscoe. Library trustees Jerry Bishop, Cheyenne Edgerly, Natalie Good, Debra Merskin, LaQuita Stec

1. Call to Order (5:15pm)

- i) Additions/deletions from the agenda; approval of agenda (**ACTION**)
 - (1) None
 - (2) Motion: Jerry Bishop
 - (3) Second: Cheyenne Edgerly
 - (a) Approved
- ii) Conflicts/potential conflicts of interest
 - (1) None
- iii) Announcements
 - (1) None

2. Public Comment (5:15-5:30pm)

- a. Barb View: Developing social and emotion packets – How are they funded and how are the books picked out.

3. Consent agenda (ACTION) (5:30pm)

- a. Minutes of January 12 regular meeting
- b. Motion: Jerry Bishop
- c. Second: Natalie Good
 - i. Approved

4. Reports (5:30-5:50pm)

- a. Friends
 - i. Have a 172 Members
 - ii. Upcoming book sale
 - iii. Open 6 days a week
 - iv. Patio bricks in Broughton Room progress
 - v. Key cards and security and safety check on the library

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with ORS 192.660.

The Board of Trustees meets on the 2nd Thursday each month at 5:15p in a meeting room at the Crook County Library at 175 SW Meadow Lakes Dr., Prineville, Oregon. Sign language interpretation for the hearing impaired is available with at least 48 hours' notice.

- b. Circulation services
 - i. Renee is back at full time
 - ii. Kaila is being training to process books when she has backroom time
 - iii. Cindy, Sean, Amber, Sean, Kim participated in a IT audit for the Library
 - iv. Health Grant – new HVAC system
 - v. Tri county update
 - vi. Hiring director – No new information
 - vii. LaQuita asked about the active threat survey and an update.
- c. Public services
 - i. Crook County Library was selected by OLA to be a part of Expedition Happy
 - ii. Library will be offering STEAM kits during April, provided by Early Learning Hub Central
 - iii. Currently management is working on next year’s budget.
 - iv. Programing for all ages is going well.

5. Financials/Statistics Review (5:50-6:00pm)

6. Continuing business (6:00-6:20pm)

- a. United For Libraries
 - i. Yes – connect board with Buzz to connect with United for Libraries to schedule a meeting
- b. Board Meeting Room Update
 - i. Sean and Cindy are looking for new location for the library

7. New Business (6:20-6:40pm)

8. Agenda items for next meeting, March 9, 2023

9. Adjournment

- **Motion: Debra**
- **Second: Jerry**
- **Adjournment (5:45pm)**

Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with ORS 192.660.

The Board of Trustees meets on the 2nd Thursday each month at 5.15p in a meeting room at the Crook County Library at 175 SW Meadow Lakes Dr., Prineville, Oregon. Sign language interpretation for the hearing impaired is available with at least 48 hours’ notice.