

EMPLOYMENT & TRAINING SERVICES MENU

NOTE: To help slow the spread of COVID-19 in Oregon and protect our customers, teams, and agency partners, WorkSource centers are temporarily changing the way we currently provide services. WorkSource teams are available during regular business hours to serve customers via video, telephone, and email. We are committed to keeping services accessible at a time when our customers need us most. This approach allows us to continue to serve job seekers and businesses while ensuring effective social distancing and the safety of our communities.

WorkSource is a partnership of state and local government agencies, colleges and non-profit organizations that offer employment and training services to job seekers, as well as resources to businesses. As a registered participant of WorkSource East Cascades, you will have access to a variety of services, tools and workshops including:

- ✓ Employment referrals
- ✓ Job search assistance
- ✓ Access to job listings and invitations to recruitment events
- ✓ Application, cover letter and resume development assistance
- ✓ Internet access for job seekers
- ✓ Referrals for training
- ✓ Referrals for community resources such as housing, food, childcare and public transportation
- ✓ On-the-job training
- ✓ Support services for transportation, basic needs, tools, clothing, etc.
- ✓ National Career Readiness Certification
- ✓ Support for English language learners
- ✓ GED and adult basic education
- ✓ Career exploration

Workshops:

(WorkSource East Cascades offers virtual (v) workshops, and in-person (ip) workshops when open to the public)

- Cover Letter and Resume Development (v)
- Interview Preparation (v)
- Soft Skills (v)
- Networking/Social Media (v)
- Basic Computer Skills (v)
- Beginning Excel (ip)
- Beginning Word (ip)
- Applications (ip)
- Career Information System (ip)
- National Career Readiness Certificate (ip)

Get a Head Start on Your Registration:

To expedite services, register using the link below:

www.myworksource.org

NOTE: To access training and support services through WorkSource East Cascades, you may be asked to provide documents verifying your identification and eligibility to legally work in the U.S. Individuals assigned male at birth and born in the year 1960 or later are required by law to register for Selective Service. Documentation indicating registration will also be required for services or funding.

ADDITIONAL RESOURCES:

Training Scholarships - Funding for training is based on eligibility and current funding levels. Contact your local WorkSource center for specific information.

On-the-Job Training - Local employers may utilize WorkSource to help offset the costs of hiring and training new employees. Funding for on-the-job training is based on strict eligibility requirements and current funding levels. Contact your local WorkSource center for specific information.

211 - For assistance in locating health and human services, simply call 211. You may also dial, 503-222-5555.

Unemployment Insurance - Claim specialists are ready to take your call, Monday through Friday, between 8:00AM and 5:00PM.

Call 1-877-File-4-UI or 1-877-345-3484 or file online at www.WorkinginOregon.org/ocs.

Training Unemployment Insurance - Find out how to receive valuable training while receiving Unemployment Insurance Benefits by calling 800-436-6191.

Trade Adjustment Assistance (TAA) - Job seekers who have lost their job, or those who have seen a reduction in work hours due to foreign trade, may be eligible for benefits and services such as career counseling, training, trade readjustment allowances and re-employment trade adjustment assistance.

Call the Central Trade Act Hotline at 1-877-639-7700 or visit www.doletagov/tradeact

Self-Employment Assistance Program - The Self-Employment Assistance Program helps eligible unemployed workers establish a business while receiving unemployment insurance benefits. For eligibility inquiries, call your local WorkSource center and ask for a Self-Employment Assistance Program representative.

Veteran's Services - WorkSource East Cascades has specialized staff to answer questions about your military benefits and assist you with a variety of services, including job placement, training and referral to support services. Call your local WorkSource center to speak with a veteran's representative for more information.

Labor Market Information - Oregon's Labor Market Information System provides current employment data, specialized reports, and current job listings. The Jobs & Careers tab will enable you to find wages, projected job growth, and job openings for more than 700 occupations. Visit www.qualityinfo.org for more information.

Oregon Relay Service - The Oregon Relay Service allows for deaf and hard of hearing customers to speak directly to standard telephone users. Simply call 711 to be connected to a representative.

WORKSOURCE EAST CASCADES LOCATIONS:

WorkSource Hood River 1730 College Way, 301 Hood River, OR 97031 541-386-6300	WorkSource The Dalles 700 Union Street, Suite 105 The Dalles, OR 97058 541-296-5435	WorkSource Redmond 2158 SE College Loop, Suite B Redmond, OR 97756 541-548-8196
WorkSource Bend 1645 NE Forbes Road, Suite 101 Bend, OR 97701	WorkSource Madras 1170 E Ashwood Road Madras, OR 97741 541-548-8196	WorkSource Prineville 457 NE Ochoco Plaza Drive Prineville, OR 97754 541-548-8196
WorkSource Klamath Falls 801 Oak Avenue Klamath Falls, OR 97601 541-883-5630	The Dalles, Redmond, Bend and Klamath Falls are comprehensive centers with full service. Hood River, Madras, Prineville and Lakeview are affiliate centers with limited service.	WorkSource Lakeview 513 Center Street Lakeview, OR 97630 541-947-4607

WorkSource East Cascades is an equal opportunity employer/program. Auxiliary aids and services and alternate formats are available to individuals with disabilities, TTY/TDD – dial 711 toll free relay service or access online at www.sprint.relayonline.com. Language services are available at no cost to individuals with limited English proficiency upon request. This program is financed with funds provided through WorkSystems, Inc. from the U.S. Department of Labor.