



CROOK COUNTY SPECIAL PUBLIC MEETING AGENDA

Tuesday, October 14, 2025 at 2:30 pm

Crook County Annex | 320 NE Court St. | Prineville OR

Members of the public and media are welcome to attend in person or via Zoom: Phone:
1-253-215-8782; Meeting ID: 997 8275 0638; Passcode: 351178

PUBLIC COMMENT

Please note that each speaker is limited to a maximum of five (5) minutes. This guideline helps ensure that everyone has an equal opportunity to speak.

DISCUSSION

1. Review Core Services for Crook County Health Department and Crook County Library

Requester: Will Van Vactor
County Manager

NOTICE AND DISCLAIMER

The Crook County Board of Commissioners is the governing body of Crook County, Oregon, and holds work sessions to deliberate upon matters of County concern. As part of its efforts to keep the public apprised of its activities, the Crook County Board of Commissioners has published this PDF file. This file contains the material to be presented before the County Board of Commissioners for the scheduled special session.

Please note that while County staff members make a dedicated effort to keep this file up to date, documents and content may be added, removed, or changed between when this file is posted online and when the County Board of Commissioners meeting is held. The material contained herein may be changed at any time, with or without notice.

CROOK COUNTY MAKES NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, ACCURACY, FITNESS FOR A PARTICULAR PURPOSE, OR FOR ANY OTHER MATTER. THE COUNTY IS NOT RESPONSIBLE FOR POSSIBLE ERRORS, OMISSIONS,

MISUSE, OR MISINTERPRETATION.

Please also note that this file does not contain any material scheduled to be discussed at an executive session, or material the access to which may be restricted under the terms of Oregon law.

If you are interested in obtaining additional copies of any of the documents contained herein, they may be obtained by completing a Crook County Public Records Request form. Request forms are available on the County's website or at the County Administration office at 300 NE 3rd, in Prineville.

Additional Items

Additional items may be discussed that arise too late to be included as a part of this notice. For information about adding agenda items, please contact the County Administration office at 541-447-6555. Assistance to handicapped individuals is provided with advance notice.

Contact: Brian Barney (brian.barney@crookcountyor.gov (541) 447-6555) | Agenda published on 10/09/2025 at 8:29 AM

MEMORANDUM

TO: Crook County Board of Commissioners

FROM: Will VanVactor, County Manager

DATE: October 13, 2025

RE: Library and Health Department Core Services Review

Purpose of Special Meeting

A special meeting of the Board of Commissioners is scheduled for October 14, 2025, to discuss the core services of the Crook County Library and Health Department. This meeting will ensure a shared understanding of these departments' essential roles within our community. As we continue to review core service descriptions for each department, the conversations will help ensure alignment across the organization and that future decision making is informed by a collective understanding of the important services provided to our community.

Materials and Presentation

Commissioners will receive:

- Core services descriptions for both departments.
- Mandated services descriptions.
- Presentations from department heads detailing strategic objectives and service delivery options.

Importance of Core Services

Core services are the backbone of our public service delivery, providing vital functions that are indispensable for community well-being and development. They include:

- **Mission-Critical Functions:** Core services align with and fulfill the department's mission, ensuring alignment with community expectations and strategic priorities.
- **Legal and Regulatory Compliance:** Many core services are legally mandated, requiring compliance with state and federal regulations.
- **Public Goods and Services:** These services provide essential benefits, such as health and educational services, that enhance quality of life and ensure equitable access for all residents.

- **Sustainability and Effectiveness:** Core services ensure the operational sustainability of departments, fostering public trust and accountability through transparent and effective service delivery.

Understanding and optimizing these services is crucial to maintaining the standard of living and addressing community needs.

Meeting Objectives

- Clarify understanding of core and mandated services.
- Examine service options within the context of mandatory services and community need.
- Collect initial feedback and questions from the Board.

Next Steps

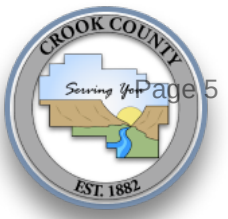
Staff will compile any questions raised and prepare further information as necessary. Board members are encouraged to review the attached documents in preparation for the meeting.

Attachments:

- Library Core Services Description
- Library Mandated Services Description
- Health Department Core Services Description
- Health Mandated Services Description

Crook County

Health Department: Core Services



Core Services

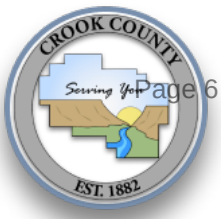
Core services in the public sector refer to the fundamental and essential functions that a government department or agency provides to fulfill its mission and serve the community. These services are vital for ensuring public welfare, security, and the effective administration of governmental responsibilities.

They typically include:

- Primary Functions Critical to Mission Fulfillment
- Legally Mandated or Required Services
- Essential Public Goods and Services
- Operational Sustainability

Key Characteristics:

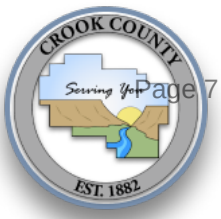
- Centrally Aligned with Mission and Community Needs
- Subject to Public Expectation and Demand
- Prioritized in Strategic and Financial Planning
- Foundation of Public Trust and Accountability



Health Department

Mission and Core Purpose

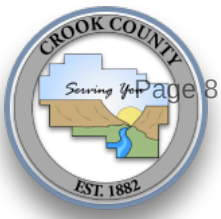
- *Mission:* Provide fair opportunity for community members to achieve full health potential.
- *Purpose:* Safeguard community health through prevention, intervention, access, and partnership.
 - *Disease monitoring & control*
 - *Protecting food, water, and environmental health*
 - *Education and promoting healthy choices*
 - *Readiness for and response to public health emergencies*



Health Department – Core Services

Health Protection & Response

- *Description:* Emergency preparedness and response: plans, coordinates, and leads efforts to prepare for, respond to, and recover from public health emergencies (disease outbreaks, disasters, bioterrorism). Environmental health programming investigates health problems and environmental public health hazards to protect the community. Communicable disease response and investigations, prevents and mitigates from communicable.
- *Key Activities:*
 - Emergency planning and training
 - Disease Investigation, public communication
 - Enforcement of public health laws (food, water safety)
 - Environmental health inspections: restaurants, pools, daycare, public water systems
- *Impact:* Minimizes harm and maintains community resilience in emergencies



Health Department – Core Services

Prevention & Health Promotion

- *Description:* Proactively addresses health problems through assessment, education, engagement, and evidence-based interventions.
- *Key Activities:*
 - Disease and risk factor surveillance
 - Community outreach and education (addiction, nutrition, mental health, parenting)
 - Health promotion programs and partner engagement
- *Impact:* Reduces preventable illness, builds individual and community capacity



Health Department

Clinical Access

- *Description:* Ensures access to crucial preventive and screening health services.
- *Key Activities:*
 - Vaccination clinics (including required school immunizations)
 - Tuberculosis screening and case management
 - Health promotion programs and partner engagement
 - Family planning and reproductive health
 - Insurance access and navigation support
- *Impact:* Prevents disease, reduces emergency care costs, and improves overall wellbeing



Health Department

Family Health

- *Description:* Focuses on maternal, infant, and early childhood health, especially for families experiencing hardship.
- *Key Activities:*
 - Perinatal care coordination; nurse home visiting
 - Early child development screening and parent support
 - Supplemental nutrition (WIC), advocacy, and abuse screening
- *Impact:* Improves early health outcomes, supports family resilience, and reduces childhood risk factors

Health Department

Mental Health Coordination

- *Description:* Program oversight, planning, and (through contract) service provision for community mental health.
- *Key Activities:*
 - Emergency/crisis care (collaborative, as needed)
 - Prevention and public education (especially for youth and older adults)
 - Coordination of postvention efforts after suicide or overdose events
- *Impact:* Ensures compliance with mandates, aids recovery and prevention in high-risk groups

State & Federal Mandated Services – Health Department

Public Health (State Mandates):

- Local Public Health Authority: County must serve as official entity (ORS 431.003, 431.413).
- Annual Planning: Submit, implement, and enforce public health plans and laws (ORS 431.413, 431.417).
- Communicable Disease: Investigate and control communicable disease (ORS 433.004, 433.006).
- Immunization: Provide required immunizations to all, regardless of pay. Administer school exclusion for non-compliance (ORS 433.267, 433.269, 433.416).
- Family Planning/Birth Control: Must be available if funding allows (ORS 435.205).
- Environmental Health: Inspect, license, and enforce food, pool, and tourist facility safety (ORS 431.141-143; 446.310–350).



Mandated Services – Community Mental Health & Other Statutes

Community Mental Health (Once Established Locally):

- Basic Service Provision: Once Board establishes a Community Mental Health Program (CMHP), must provide state-defined basic services (ORS 430.630, 430.644).
- Planning: Must develop and maintain a comprehensive plan (ORS 430.630(9)(b)).
- Emergency Psychiatric Care: Responsible for costs of involuntary commitments (ORS 426.241).
- Prevention & Planning Committees: Must provide children, adolescent, and older adult mental health prevention (ORS 430.630(3)(L,m)), and appoint local alcohol/drug prevention committee (ORS 430.342).
- Mandatory Reporting: Report all youth suicide and overdose deaths (ORS 146.100).

Health Department Funding Overview

- Health Department (HHS) Operations:
 - Primarily funded by federal/state grants and dedicated program reimbursements (intergovernmental transfers).
 - Grants are usually restricted to specific services and eligible populations.
 - Total of approximately \$2,178,000
- General Fund Support:
 - Crook County provides annual general fund transfer to support the Health Department
 - FY25-26 General Fund Transfer: Approximately \$577,000.000



Health Department Conclusion

- *Questions?*



Crook County

Crook County Library: Core Services



Crook County Library

Mission and Core Purpose

- *Mission:* Be a welcoming, resourceful anchor for community learning, enjoyment, and inspiration.
- *Vision:* The trusted community hub, beloved by all residents and visitors
- *Purpose:* Deliver free, equitable access to information, opportunity, and civic engagement



Crook County Library

Core Services-Overview

- *Essential Functions:*
 - Physical and digital collections access
 - Technology and connectivity support
 - Programs for lifelong learning and literacy
 - Outreach and engagement
- *Impact:* Supports literacy, workforce readiness, safety, and resident well-being



Crook County Library – Core Services

Service Area 1 - Collections

- *Description:* Provide high-quality, relevant materials (print, digital, local history, genealogy, info on health, housing, youth programs, etc).
- *Key Activities:*
 - Circulating print/digital collection management
 - Readers' advisory, interlibrary loans
- *Impact:* Ensures information equity and supports lifelong learning; reduces barriers for rural/homebound users

Crook County Library – Core Services

Service Area 2- Technology & Connectivity

- *Description:* Bridge the digital divide by offering devices, connectivity, and digital skills support.
- *Key Activities:*
 - Public computers, Wi-Fi, printing/scanning/faxing
 - One-on-one tech help, remote access to library resources
- *Impact:* Empowers residents to work, study, access government services, and engage online

Crook County Library – Core Services

Service Area 3 – Programs & Learning

- *Description:* Deliver learning, enrichment, and cultural experiences for all ages.
- *Key Activities:*
 - Storytimes, teen/student research help, all-ages classes
 - Enrichment programs: health/wellness, technology, arts, local culture
 - Cultural pass program for regional access
- *Impact:* Builds literacy, readiness, resilience, and community identity

Crook County Library

Service Area 4 – Engagement & Outreach

- *Description:* Provide welcoming, inclusive spaces and expansive outreach (including rural communities).
- *Key Activities:*
 - Hosting public events, providing safe study/meeting areas
 - Regular rural outreach stops (Paulina, Post, etc.)
 - Partner coordination for expanded access and services
- *Impact:* Reduces service gaps and strengthens social cohesion across the county

Performance & Partnerships

- Key Metrics: Increasing program attendance, users, circulation ratios
- Strategic Partnerships: Schools, social services, nonprofits, local agencies
- Continuous focus: Facility enhancement, expanded staff, evolving to match community needs



State Mandates for Oregon Public Libraries

- Library Existence (Discretionary): Counties are NOT required to operate a library; if they do, statutory rules apply.
- Free & Equal Access: Services—lending, reference, and programming—must be free to all residents (ORS 357.400).
- Minimum Conditions:
 - Must receive public funding
 - Maintain scheduled open hours
 - Serve all ages with materials/programming
 - Meet Oregon State Library Board standards (OAR 543-010).

State Administrative Rules – Details & Exemptions

- Materials and programming must serve youth, adults, and seniors (OAR 543-010-0035).
- Oversight: Operations overseen by Oregon State Library Board, which maintains minimum requirements (OAR 543-010).
- Population Exemptions: Libraries serving fewer than 2,000 people may apply for exemption from certain rules (OAR 543-010-0020(3)).
- Crook County Law Library: Operated in accordance with state requirements, funded through court fees.

Conclusion

- Questions?



Next Steps

- Continue review of core service descriptions for all departments
- Refine descriptions based on feedback
- After review of all department core services descriptions, all core services will be presented for acceptance by the Board

Core Services – Health Department



Essential Functions:.....	2
Public Health	2
Mental Health	2
Core Services Overview.....	3
Health Protection & Response	3
Description:.....	3
Activities:.....	4
Prevention & Health Promotion.....	4
Description:.....	4
Key Activities:	4
Clinical Access	5
Description:.....	5
Key Activities:	5
Family Health	5
Description:.....	5
Key Activities:	5
Core Services Summary Table	6
Performance Metrics & Service Delivery Standards	8
Priority Area: Protect people from preventable diseases by increasing vaccination rates.....	8
Priority Area: Reduce the spread of syphilis and prevent congenital syphilis	8
Priority Area: Build community resilience for environmental impacts on health: extreme heat and wildfire smoke.....	9
Key Partnerships.....	9
Budgetary Considerations.....	9

Department Core Services Statement

Department Name:

Health & Human Services

Department Mission Statement:

Crook County Public Health strives to provide fair opportunity for those in our community to achieve their full health potential.

Essential Functions:

Public Health

Broadly, local public health is responsible for administering and enforcing public health laws *Administration and enforcement of public health laws – ORS 431.413* Public health must submit annual plans that identify priority areas and outline actions to address them. *Submit annual plan – ORS 431.413; 431.417* To effectively identify priority areas, ongoing assessment is conducted by the department, including epidemiological surveillance and assessment of local health issues. In communicable disease, public health must identify and respond to contagious illness in order to mitigate effects on individuals, families, businesses, and the health system. *Ensure investigations and control measures are conducted – ORS 433.004; 433.006; 433.035; 433.345; Declaration, quarantine, enforcement of public health emergencies – 433.121; 433.443; 433.452*

Prevention is critical to public health. Therefore, immunizations, family planning, and environmental health are essential to preventing severe illness. *Make immunizations available regardless of ability to pay; provide preventative immunizations to employees – ORS 433.269, 433.416; Provide secondary evaluation of immunization requirements regarding school exclusion, issuance of school exclusion if noncompliant; confirmation of compliance – ORS 433.267; Provide family planning and birth control services [within available funds] - ORS 435.205; Administer Environmental Health Services – ORS 431.141-143; Licensing, inspection, and enforcement of tourist facilities – ORS 446.310 to 446.350*

Mental Health

Public health and mental health have many interrelated requirements at the local level. The Board of Commissioners is tasked with creating and supporting the costs of a Community Mental Health Program *Discretionary creation of Community Mental Health Program (CMHP) - ORS 430.620; Provide/cover costs of emergency psychiatric care, custody, and treatment through the CMHP – ORS 426.241* Once established, the CMHP must provide basic services as outlined by OAR and, same as public health,

develop a comprehensive plan for delivery of those services *CMHP to provide basic services subject to availability of funds – ORS 430.630; 430.644; Must develop a comprehensive plan for delivery of services – ORS 430.630(9)(b)* In Crook County, those services are currently contracted with BestCare Treatment Services.

Prevention is also essential to mental health services and prevention programming for emotional disturbances, children & adolescents, and older adults is legislatively required to be offered locally. In Crook County, most preventative services are currently being implemented by public health, in partnership with our CMHP. *BOC must appoint local alcohol and drug prevention planning committee – ORS 430.342; Prevention of mental or emotional disturbances and promotion of mental health. Public education and information – ORS 430.630(3)(i-j); Preventative mental health services for children and adolescents, including primary prevention efforts, early identification and early intervention services ORS 430.630(3)(L); Preventative mental health services for older adults – ORS 430.630(m)*

Comprehensive prevention work includes postvention. This means that steps are taken after a mental health or substance – related death, in order to prevent further crises and/or mortality *Reporting of suspected deaths by suicide for those 24 years of age or younger – ORS 146.100;*

Reporting of suspected overdose death for those 24 years of age or younger – ORS 146.100

Core Services Overview

Health Protection & Response

Description:

Emergency Preparedness and Response focuses on planning for, responding to, and recovering from public health emergencies such as natural disasters, disease outbreaks, and bioterrorism threats. Local public health authorities develop response plans, coordinate with emergency management agencies, and ensure communities have the resources to handle crises. This work helps protect public health, minimize harm, and support rapid recovery through partnership, preparedness training, communication strategies, and emergency response efforts.

Local public health fields cases of reportable disease from physicians, veterinarians and other health care practitioners, and laboratories. Reports of disease initiate investigation into cause and contributors to illness as well as outbreak control measures. Preventative work includes education and immunization work. Communicable disease control first and foremost protects life and can effectively prevent or mitigate the effects of disease on individuals and systems. Clear, coordinated communication supports individual decision making and supports partners who provide response to disease. Public health takes the burden of investigation and follow-up off of health providers so that they can continue to provide direct treatment and preventative services. Assessment, education, and public health law enforcement can improve livability for those in long-term care.

Environmental health programming investigates health problems and environmental public health hazards to protect the community. In coordination with communicable disease programs, environmental health informs and educates about public health issues and functions. While education and support are our first approach, environmental health does enforce public health law related to food and water safety. Environmental health services seek to prevent illness and injury due to issues related to food and water systems. Education and prevention are critical in order to support businesses and the community without dealing with illness or injury. Additionally, environmental health monitors how air quality and extreme temperatures impact the health of our community in order to provide resources to mitigate associated negative health problems.

Activities:

- Emergency preparedness and response
- Maintenance of Emergency Preparedness Plans: All Hazards, Mass Casualty, Ambulance Service Area, etc.
- Partnership locally, regionally, and state-wide
- Practice and evaluation of emergency response
- Assessment & epidemiology
- Disease investigation, testing, and treatment
- Training in prevention and risk management
- Coordination with local, regional, and statewide providers, veterinarians, and laboratories
- Environmental health foodborne illness investigation and response
- Communication with the public, providers, individuals, and elected officials
- Restaurant, school & daycare, food truck, lodging, pools, and tourism facility inspections
- Public water system inspections
- Support new businesses seeking licensure
- Education regarding laws and any changes or updates in order to keep facilities current with health & safety requirements
- Monitoring of air quality and communications regarding recommendations when air quality is poor
- Assessing impact of environmental issues on health and health systems

Prevention & Health Promotion

Description:

Prevention and health promotion services identify and investigate/assess health problems and hazards in the community. Staff research for new insights and innovative solutions to health problems and then use that information to inform and educate about public health issues and functions. Prevention & health promotion work contributes to and applies the evidence base of public health, as well as appropriately adapt services to meet the needs of our local community.

Prevention and mitigation of health issues at a population level can improve quality of life in our community and decrease cost to local businesses in lost productivity and increased health expenses.

Key Activities:

- Assessment, research, and planning

- Outreach and education
- Community and partner engagement
- Program coordination and implementation – Drug, alcohol, tobacco, and problem gambling, mental health promotion, relationship safety, nutrition, parenting, and other issues as identified through assessment and epidemiology
- Subcontracting development and oversight
- Syringe services

Clinical Access

Description:

Provision of access to clinical preventive services ensures that people in Crook County receive recommended clinical preventive services that are cost-effective. Clinical preventive services include vaccination programs, tuberculosis treatment, and preventable disease screening. This group of Core Service programs and activities works to provide and ensure provision of services that reduce costs across the health care system, including emergency rooms and urgent care.

Key Activities:

- Assessment, research, and planning
- Partnership engagement, coordination, and service referral
- Access to laboratory services
- General and emergency vaccine access, and as required by Oregon law for school attendance
- Tuberculosis screening, treatment, and case investigation
- Comprehensive reproductive health services
- Insurance access and navigation support

Family Health

Description:

The Family Health Core Service programs and activities mainly serve individuals and families who are newly pregnant through postpartum. Additionally, some of our programs provide longer-term care and coordination to families facing extreme hardship. Nurse Home Visiting provides services by Registered Nurses that support parent health and the health and development of newborns and infants. The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides nutrition support (free healthy foods & breastfeeding assistance), education, and resource referrals from pregnancy until the child turns 5 years old.

Key Activities:

- Perinatal care coordination
- Nurse home visiting services
- Screening and support for parent health and child development milestones
- Insurance access and navigation support
- Child abuse/neglect screening
- General care coordination and psychosocial support, including advocacy
- Nutrition education, access to healthy food, breastfeeding support

Core Services Summary Table

Core Services	Programs	Funding	Legislative Status	Reference	Notes
Clinical Access	Immunization	Federal State Other Insurance	Mandated	ORS 433.269, 433.416, 433.267 PE43-01	FY26 Roundhouse Foundation
	Family Planning	Federal Insurance	Mandated, but subject to availability of funds	ORS 435.205 PE46	
	OHP Assistance & Navigation	State Federal	Discretionary	Grant Agreement # PO-44300- 00049319	FY26-27
	Tuberculosis Testing & Treatment	State Federal	Mandated, but subject to availability of funds	ORS 433.332 PE03	
	School Based Health Center	State Insurance	Discretionary	OAR 333-028 PE44-01	Contracted services with Mosaic Community Health
Clinical Access Health Protection & Response	Public Health Emergency Preparedness & Response	Federal	Discretionary	PE12-01	
Health Protection & Response	Environmental Health: Food, Pool, and Lodging	Fees	Mandated	ORS431.141- 143, 446.310 to 446.350	
	Public Water & Air Quality	State Federal	Discretionary	PE50 PE51-01	
	Communicable Disease Control	State Federal	Mandated	ORS 433.004; 433.006; 433.035; 433.345 PE01-01	

				PE01-12 PE51-01, -05 PE81-01, -02	
	Public Health Emergency Preparedness	Federal	Discretionary	ORS 431.133 PE12-01 PE51-01, -03	
Health Protection & Response Prevention & Health Promotion	Epidemiology	State Federal	Discretionary	PE51-01, -03	
Prevention & Health Promotion Mental Health	Local Alcohol & Drug Prevention Planning Committee	State Federal Other	Mandated	ORS 430.342	No designated funding, but we pay staff support & mtg expenses from several Prevention & Health Promotion funding sources
	Preventative Chronic Conditions	State Federal Other	Mandated, but subject to availability of funds	ORS 430.630(3)(i- j); ORS 430.630(3)(L) ; ORS 430.630(m) PE13 PE36 & -01 PE62	Opioid Settlement Funds
	Overdose & Suicide Postvention	Federal	Mandated	ORS 146.100	
Mental Health	Community Mental Health Program	State Federal Insurance	Mandated; basic service provision subject to availability of funds	ORS 430.620, ORS 430.630; 430.644; ORS 430.630(9)(b)	Contracted services through BestCare
	School Based Health Center Mental Health Expansion	Other Insurance	Discretionary	OAR 333-028 PE44-02	Contracted services through BestCare & Mosaic

Prevention & Promotion Family Health	WIC	Federal	Discretionary	PE40-01, -02, -05	Farmers Market – State funded
	Nurse Home Visiting	Federal State Insurance	Discretionary	PE42-04, -11 & CaCoon/OCC YSHN	
Family Health	Perinatal Care Coordination	Per Member Per Month (PMPM) Other	Discretionary	2024 PacificSource Participating Provider Service Agreement Amendment PE42-03, -12	Roundhouse Foundation PMPM negotiated in PacificSource Contract

Performance Metrics & Service Delivery Standards

[Oregon Health Authority : Public Health Accountability Metrics : About the Public Health Division : State of Oregon](#)

Priority Area: Protect people from preventable diseases by increasing vaccination rates

- Number of 2-year-olds vaccinated

2023 Actuals	2024 Actuals	2025 Actuals	2026 Target
72.7%	63.9%	<i>pending</i>	75%

Data Source: Oregon Early Childhood Immunization Rates | Tableau Public

- Demonstrate outreach and educational activities conducted with community partners to increase vaccine access or demand

Priority Area: Reduce the spread of syphilis and prevent congenital syphilis

Health Outcome Indicator: Reduce the spread of syphilis and prevention congenital syphilis

Health Outcome Indicators: Rate of congenital syphilis, rate of syphilis (all stages) among people who can become pregnant, rate of primary and secondary syphilis

- Percent of syphilis cases interviewed where there was successful contact made (multiple methods of contact utilized for unsuccessful attempts)

2024 Actuals	2025 Actuals	2026 Target
100%	<i>pending</i>	100%

Data Source: ORPHEUS

Priority Area: Build community resilience for environmental impacts on health: extreme heat and wildfire smoke

Health Outcome Indicators:

- Emergency Department and Urgent Care heat-related illness visits

2023 Actuals	2024 Actuals	2025 Actuals	2026 Target
12	18	<i>pending</i>	10

Data Source: ESSENCE

- Weekly Emergency Department and Urgent Care non-infectious respiratory visits June – October

2023 Actuals	2024 Actuals	2025 Actuals	2026 Target
1,103	1,086	<i>pending</i>	975

Data Source: ESSENCE

Key Partnerships

Crook County Administration, Human Resources, Legal, Finance, IT, District Attorney's Office, Sheriff's Office/Jail/SAR, Library, Veterans, Fairgrounds
 BestCare Treatment Services, City of Prineville, Prineville Police, Mosaic Community Health, St. Charles Health System; Oregon State Public Health Lab, Crook County School District, Crook County Parks & Rec; Thrive, Central Oregon Disability Service Network, HORSES On The Ranch, Rimrock Treatment Services; Prineville Counseling, Saving Grace, High Desert ESD, Central Oregon Early Learning Hub, PacificSource, Prineville Chamber, Advantage Dental, Central Oregon Health Council, Roundhouse Foundation

Budgetary Considerations

- Recruiting and retaining clinical staff is extremely difficult given the significantly higher wages offered by surrounding medical providers.
- Small health departments often do not receive enough state or federal funding to hire a full-time FTE through siloed program elements. Therefore, our staff must take on

multiple program areas and the associated administrative burden. This makes recruitment challenging and impacts retention.

- The majority of our funding is tied to grant requirements, which does not leave flexibility to move funding where needed in order to cover all core services.
- Increasing the number of our staff who can bill should be helpful in generating flexible funds. However, we must be able to maintain a qualified billing specialist and we are largely dependent on billing Medicaid, which is at risk for budget cuts.
- Public Health Modernization funding from the legislature is more flexible than many of our grants and may or may not increase to meet increasing costs
- Public Health Modernization offers a County match when State funds surpass an amount designated by legislature. Once that occurs, OHA will match a percentage of funds that the County invests in Public Health.
- All of our federal pass-through funds from the state have been stagnant for at least a decade (WIC, Home Visiting, Prevention, Public Health Emergency Preparedness & Response) which really means funds are less adequate each year by not responding to increasing costs to implement programs (especially staffing)



Mandated Services of the Health & Human Services Department

The Crook County Health & Human Services Department is responsible for delivering a wide range of public health and mental health services. While not all functions are legally required, a number of responsibilities are mandated by Oregon statute and must be provided or facilitated by the County. These services primarily fall under the categories of Public Health and Community Mental Health.

I. Public Health Services

The County is designated as the Local Public Health Authority and must ensure administration, planning, and enforcement of applicable laws, programs, and interventions:

- Designated as Local Public Health Authority – ORS 431.003(7)
- Submit annual local public health plan – ORS 431.417
- Administer and enforce public health laws – ORS 431.413
- Provide sufficient funds for operation of health department – ORS 431.510
- Ensure investigations and control measures for communicable diseases – ORS 433.006
- Declaration and enforcement of public health emergencies – ORS 433.121, 433.443, 433.452
- Make immunizations available regardless of ability to pay – ORS 433.269, 433.416
- Administer school immunization requirements, exclusions, and compliance tracking – ORS 433.267
- Provide family planning and birth control services [subject to funding] – ORS 435.205
- Administer Environmental Health services – ORS 431.141–143
- License, inspect, and enforce tourist and recreational facilities – ORS 446.310 to 446.350

II. Community Mental Health Services

Counties are authorized (not required) to establish a Community Mental Health Program (CMHP). Once established, core services and planning are mandatory:

- Discretionary creation of CMHP by Board of Commissioners – ORS 430.620
- CMHP must provide basic services (subject to available funds) – ORS 430.630, 430.644
- CMHP must develop comprehensive plan for service delivery – ORS 430.630(9)(b)
- County must cover costs associated with involuntary psychiatric commitments – ORS 426.241
- County must appoint local alcohol and drug prevention planning committee – ORS 430.342
- Required to offer preventive mental health services for children and adolescents – ORS 430.630(3)(L)
- Required to offer mental health prevention services for older adults – ORS 430.630(3)(m)
- Promote mental health through public education and early intervention – ORS 430.630(3)(i-j)

//

//



III. Other Required Health-Related Reporting

- Mandatory reporting of suspected youth suicide deaths – ORS 146.100
- Mandatory reporting of suspected youth overdose deaths – ORS 146.100



Crook County Library Core Services Statement

Department Name:

Crook County Library

Department Mission Statement:

Be a welcoming presence and resourceful anchor for our community's learning, enjoyment, and inspiration.

Department Vision Statement:

The Crook County Library is the respected, trusted community learning hub that is used, supported, and beloved by all residents and visitors.

Describe Essential Functions:

Crook County Library provides free, equitable access to information; promotes literacy and lifelong learning; bridges the digital divide; and offers safe, welcoming spaces for study, civic engagement, and connection. Core functions include maintaining physical and digital collections (including Libby and Hoopla), delivering technology access and assistance, offering education and enrichment programs for all ages, and extending services to rural areas of Crook County (including Paulina, Post, Brothers and Juniper Canyon) via outreach. These functions support resident well-being, educational attainment, workforce readiness, and community safety.

Core Services Overview:

1. Service Area #1 – Collections

Description: Curate, provide, and help residents use high-quality physical and digital materials that reflect Crook County's needs and interests.

Key Activities:

- Maintain circulating collections of books, large print, audiobooks, magazines, DVDs, and newspapers.
- Provide a robust eLibrary (Libby and Hoopla) with 1,000,000+ items available from home or anywhere with Wi-Fi.
- Offer local history and genealogy resources; curate community information on emergencies, mental health, housing, youth programs, transportation, and more.
- Deliver reader's advisory and research assistance; provide interlibrary loan to extend access beyond local holdings.

Impact: Ensures free access to trusted information and entertainment, supports literacy and school success, and reduces barriers for rural and homebound residents. Without

this service, residents face fewer learning opportunities, limited information resources, and higher personal costs.

Alignment with BOC Goals and Priorities: Continue outstanding service; enhance quality of life, livability, and safety.

2. Service Area #2 – Technology & Connectivity

Description: Bridge the digital divide by providing devices, connectivity, and skills support so residents can learn, work, access government services, and participate in modern life.

Key Activities:

- Offer public computers; building-wide and parking-lot Wi-Fi; printing, scanning, copying, and faxing.
- Support remote access to the catalog, holds, renewals, and the full eLibrary.
- Provide one-on-one digital skills help (online learning, telehealth, cybersecurity basics, government forms).
- Operate the 2004 Bluebird bookmobile as a mobile access point for rural communities.

Impact: Enables residents to apply for jobs, complete homework, use telehealth, and access benefits. Without this service, many households lack essential connectivity, widening education and economic gaps.

Alignment with BOC Goals and Priorities: Outstanding service; enhance quality of life and safety; foster a collaborative culture through digital inclusion partnerships.

3. Service Area #3 – Programs & Learning

Description: Deliver lifelong learning and enrichment from early childhood through older adulthood—connecting residents to skills, culture, and inspiration.

Key Activities:

- Early literacy Storytimes and caregiver support; school-age and teen learning; research help for students and educators.
- Hosting all-ages programs and classes in health & wellness and emerging technology.
- Community enrichment through musical and dramatic performances, and historical/cultural displays.
- Discover & Go Cultural Pass Program to connect Crook County residents with regional institutions.

- **Impact:** Builds literacy, school readiness, creativity, and workforce resilience; strengthens community identity and well-being. Without these programs, learning opportunities shrink and isolation increases.
- **Alignment with BOC Goals and Priorities:** Outstanding service; enhance quality of life and livability.

4. Service Area #4 – Engagement & Outreach

Description: Serve as a “community magnet” in Prineville and across the county through outreach, partnerships, and welcoming spaces (physical and virtual).

Key Activities:

- Provide inclusive, safe spaces for study, meetings, and civic participation; host community events and exhibits.
- Conduct monthly outreach to Paulina, Post, Brothers, Powell Butte and Juniper Canyon; coordinate schedules with partners.
- Maintain strategic partnerships (see list below) to connect residents with services.
- Plan countywide service expansion per the Strategic Plan, including possibly, a future Juniper Canyon branch; retain a full-time Outreach Librarian to sustain and grow rural service.

Impact: Increases access for outlying areas, reduces service gaps, and strengthens social cohesion. Without this service, rural residents face diminished access to learning, culture, and essential information.

Alignment with BOC Goals and Priorities: Outstanding service; maximize resources for financial sustainability; enhance quality of life, livability, and safety.

Performance Metrics & Service Delivery Standards:

- **Program attendance (increasing trend):** FY22 2,080 → FY23 7,424 → FY24 8,484 → **FY25 Target 8,750.**
- **Visitors/users (increasing trend):** FY22 66,902 → FY23 81,898 → FY24 96,474 → **FY25 Target 100,000.**
- **Circulation per capita:** FY22 4.82 → FY23 5.98 → FY24 5.19 → **FY25 Target 5.50.**
- **Service delivery (recommended standards):** Maintain public Wi-Fi uptime ≥ 99%; respond to reference inquiries within 2 business days; maintain regular monthly outreach stops in all listed rural communities; provide 24/7 access to eLibrary platforms.

Key Partnerships:

Friends of the Crook County Library; Crook County Schools; NeighborImpact; Crook County on the Move; Thrive; Oregon Department of Human Services (ODHS); VeggieRx via High Desert Food & Farm Alliance; Crook County Sustainable Food Solutions; and other local agencies, nonprofits, and cultural institutions coordinated through the library's outreach efforts.

Potential Budgetary Considerations:

- Heavily used meeting rooms; the **Broughton Room** needs new flooring, an updated sound system and tables/chairs that need to be replaced.
- Adding another **Circulation Services Technician** to provide front line customer service, as our patron count continues to rise.
- Strategic Plan priority for a **Juniper Canyon branch** to improve countywide access.
- Rising costs for e-content licensing and physical materials; inflation in technology, printing, and utilities.
- Grant opportunities and Friends/volunteer support should be leveraged to maximize resources.

Additional Notes (Optional):

Public Libraries = Education for Life. Evidence links literacy with community well-being and reduced justice-system involvement. The library affirms patron privacy, intellectual freedom, ADA accessibility, and welcoming service to all residents and visitors of Crook County.



Mandated Conditions for Oregon Public Libraries

While Oregon counties are not legally required to establish or operate public libraries, once a county or other local government entity chooses to provide library services, the resulting public library must comply with specific statutory and administrative requirements. These include ensuring free and equal access to services for all residents, providing age-appropriate materials and programming, maintaining regular open hours, and securing financial support from public funds. The Oregon State Library Board is authorized to set and oversee these minimum conditions under state administrative rules.

1. Free and Equal Access

- All Oregon public libraries must provide free and equal access to residents of the local government unit.
 - Access includes all library services: materials lending, reference support, and programming.
 - Cited authority: ORS 357.400 (https://oregon.public.law/statutes/ors_357.400)

2. Minimum Conditions (Per State Library Board)

- To qualify as a legally recognized public library, the institution must:
 - Receive financial support from public funds
 - Maintain regularly scheduled open hours
 - Offer services suitable to residents of all ages
 - Administrative oversight: Oregon State Library Board
- Cited authority: OAR 543-010 (<https://slo.oregon.gov/minconpublibs>)

3. Services for All Ages

- Library services must address the needs of children, teens, adults, and seniors.
- Programming and collections must reflect age-appropriate resources.
- Cited authority: OAR 543-010-0035

4. Population-Based Exemptions

- Libraries serving fewer than 2,000 residents may request exemptions from certain minimum conditions.
- Requests are evaluated by the State Library Board based on local context and feasibility.
- Cited authority: OAR 543-010-0020(3)