



CROOK COUNTY WORK SESSION

**Administration Conference Room
203 NE Court Street, Prineville, OR**

Tuesday May 10, 2022 at 9 a.m.

**Members of the public and media are welcome to attend in person with social distancing
or via WebEx 1-408-418-9388; Access Code: 2557 624 5694
Meeting Password: 37qgD2rbpy2**

	Requester	Discussion Matter	Packet Docs
1	Will VanVactor Randy Davis	Community Development Update	
2	Joe Viola	Personnel Action Form	

	Requester	Executive Discussion Matter	Packet Docs
Exec #1			

*Items placed on the Work Session agenda are intended for discussion only, without making
decisions or finalizing documents unless an emergency exists.*

**The Court may add additional items arising too late to be part of this Agenda. Agenda items may be rearranged to make the best use of time.*

**The meeting location is accessible to persons with disabilities. If additional accommodations are required, please submit your request 48 hours prior to the meeting by contacting County Administration at 541-447-6555.*

*Requests to be placed on the Work Session agenda are
due by 5 p.m. the Thursday before the Work Session*

May 10, 2022 Work Session Agenda

Community Development Department

Mailing: 300 NE Third St. RM 12, Prineville, OR 97754

☐ Phone: 541-447-3211



MEMO

TO: Crook County Court

FROM: Will Van Vactor, Director
Randy Davis, Building Official

DATE: May 4, 2022

SUBJECT: Community Development Activity Update

Below is a summary of building, planning and onsite activity for the last month.

Building:

Permits issued summary (March):

Permit Type	Number of Permits
New Residential Dwellings (Site Built or Manufactured)	38
Commercial (plumbing, electrical structural, etc.)	66
Residential Permits (plumbing, electrical, structural etc.)	138
Residential Structural (shops, etc.)	29
Other (e.g. demo)	2
TOTAL	273

Current year compared to prior year:

Time Frame	Permits
April 2022	273
April 2021	288
YTD 2022	838
YTD Comparison 2021	932

Currently Under Construction:

CCO3 Data Center
CCO5&6 Data Center
Apple Data Center
Apartments on Peters Road
Shell Occupancy of Portions of Prineville Campus
Extraction Facility at Prineville Campus
Wild Ride Brewing
3 Commercial Structures at Tom McCall Industrial Park
PRN1 Retro Fit
Apple Data Center Phase 2 (other half of the building)
Wilco Building at Ochoco Lumber Site
Mid Oregon Credit Union Tenant Improvement
Storage Unit Complex on Lamonta Road

Currently Under Review or Incoming:

2 New Commercial Shell Occupancy Buildings in the Tom McCall Industrial Park
Kahos Coffee at Prineville Campus
New Developer applying for 28 new homes
Justice Center
Krah Fire Suppression
High Desert Mining (Prineville Campus)
Pioneer School
Endura Fire Suppression / Entire Campus
T.I. Bend Dermatology
PRN 1 Fire Suppression
PRN 1 Fire Alarm

Daily Inspections:

Inspection Type	Amount this month
Residential	848
Commercial	348
All	1,196

Active Permits:

Inspection Type	Amount Still Active as of end of April
Dwellings (Site Built or Manufactured)	301
Residential Structural	234
Commercial Structural	91

Planning:

Applications received (March):

Application Type	Number of Applications (April 2022)	YTD
Appeals	2	3
Variance	0	1
Site Plan Review	25	98
Land Partition	1	12
Combine/Un-Combine Lots	1	1
Road Approach	9	28
Boundary Line Adjustment	0	3
Destination Resort	0	1
Conditional Use	4	13
Miscellaneous	4	10
Road Name/Rename	0	1
Extension	1	2
Amendment	0	1
TOTAL	47	174

Current year compared to prior year:

Time Frame	Permits
April 2022	47
April 2021	91
YTD 2022	174
YTD Comparison 2021	233

Notable Land Use Applications:

Request	Status
Solar (Powell East, 320 Acres)	Pending
Conditional Use to Operate Aggregate Pit (Knife River)	Appeal of CUP received. Hearing with Court Scheduled for June 1 st .
Solar (TSR North)	Appeal scheduled for August 2022
Brasada Phase 15	Appeal application of Brasada Phase 15 remanded back to Planning Commission. Hearing May 11 th .
Destination Resort Modification (Crossing Trails)	Received January 26, 2022, staff reviewing for completeness
Solar Modification (Empire)	Received February 7, 2022; staff reviewing for completeness

On-Site:

Applications (March 2022):

Application Type	Number of Applications
Residential Authorization	3
Construction Permit (Residential)	9
Repair (Major) - Residential	5
Repair (Minor) - Residential	3
Repair (Major) - Commercial	0
Residential Site Evaluation	3
Commercial Site Evaluation	0
Alteration (Minor) – Residential	0
TOTAL	23

Current year compared to prior year:

	Permits
April 2022	23
April 2021	38
YTD 2022	98
YTD Comparison 2021	140

On-Site Notes:

Cleaned up many compliance issues
Upcoming Crossing Trails Community Sewer Treatment Evaluations

Notable City Applications:

Request	Status
Industrial Development near airport (1051 SW Layton Court, Prineville)	The applicant is proposing to construct three new light industrial buildings and all associated improvements on the site including utilities, landscaping, parking and internal vehicle circulation areas. The development encompasses two separate lots but is designed to function together.



Crook County
Human Resources
 267 NE 2nd St, Ste 101
 Prineville, OR 97754
 541-416-3800

PERSONNEL ACTION FORM

EMPLOYEE INFORMATION			
Employee Name: (Last, First Name MI): Brinkley, James	Employment Type: Full Time (30+ Hrs.) <input checked="" type="checkbox"/> Part Time (<30 Hrs.) <input type="checkbox"/> On-Call <input type="checkbox"/>	Employment Status: Probationary <input type="checkbox"/> Temporary <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Elected Official <input type="checkbox"/>	Employment Action: New Hire <input type="checkbox"/> Transfer <input type="checkbox"/> Promotion <input type="checkbox"/> Annual Increase <input type="checkbox"/> Increase Outside of Annual <input checked="" type="checkbox"/> Probationary Review <input type="checkbox"/> Termination <input type="checkbox"/> Refill: <input type="checkbox"/> YES <input type="checkbox"/> NO
Effective Date: 5/1/2022		Employment Classification: Exempt <input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/>	
Position #:		Reason: Merit Pay increase	
DETAIL		FROM (present status)	TO (new status)
FTE: (e.g. 1.0, .80)		1.0	1.0
Hours Per Day/Scheduled Days:		M-F 8 hrs	M-F 8 hrs
Dept./Office:		Facilities	Facilities
Position - Job Title:		Technician Assist	Technician Assist
Salary Grade/Step:		113/6	113/10
Monthly & Annual Salary (Exempt):		\$20.01	\$21.99
OR			
Hourly Rate (Non-Exempt):			
Certification Pay/Per Pay Period:			
License Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Union Member: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Comments/Notes: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Human Resources Signature </div> <div style="width: 45%;"> Finance Signature </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> Department Head Signature </div> <div style="width: 45%;"> Employee Signature (if applicable) </div> </div>			
County Court Signatures Required For: Department Head <input type="checkbox"/> New Position <input type="checkbox"/> Termination/Demotion <input type="checkbox"/> Increase (2 steps or greater) <input checked="" type="checkbox"/>			
County Judge _____		County Commissioner _____	
Date _____		Date _____	
County Commissioner _____		Date _____	