





# CROOK COUNTY WORK SESSION

Administration Conference Room  
203 NE Court Street, Prineville, OR

Tuesday **March 8, 2022** at 9 a.m.

Members of the public and media are welcome to attend in person with social distancing  
or via WebEx 1-408-418-9388; Access Code: 2557 624 5694  
Meeting Password: 37qgD2rbpy2

	Requester	Discussion Matter	Packet Docs
1	Kim Herber	Crook County Assessment Alliance	
2	Will VanVactor Randy Davis	Community Development Update	
3	Kim Barber	Finance/HR Position	

	Requester	Executive Discussion Matter	Packet Docs
Exec #1		ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate <b>real property transactions</b>	
Exec # 2		ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate <b>real property transactions</b>	
Exec # 3		ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current <b>litigation</b> or litigation likely to be filed	

*Items placed on the Work Session agenda are intended for discussion only, without making decisions or finalizing documents unless an emergency exists.*

*\*The Court may add additional items arising too late to be part of this Agenda. Agenda items may be rearranged to make the best use of time.*

*\*The meeting location is accessible to persons with disabilities. If additional accommodations are required, please submit your request 48 hours prior to the meeting by contacting County Administration at 541-447-6555.*

*Requests to be placed on the Work Session agenda are  
due by **5 p.m. the Thursday** before the Work Session*

**March 8, 2022 Work Session Agenda**

## Crook County Assessment Alliance

An assessment that is driven by OSU Crook County Extension, working with other service organizations in Crook County, to bring out what is important to the citizens of our communities.

The Crook County Community Assessment is a multi-stakeholder driven initiative that utilizes qualitative and quantitative data to discover issues and concerns impacting the citizens of Crook County. A thorough understanding of the community's inputs and perspectives will lead to greater access to existing programs while creating space to develop new programs that will enhance and support changing community demographics. This assessment will

- Review current community efforts and priorities
- Build relationships
- Insure ownership of programs to come
- Encourage synergistic partnerships
- Drive program and service development
- Cross urban, suburban and rural boundaries
- Include all socio-economic levels
- Help determine how program and services should be offered

### **This Alliance will be made up of:**

- Research Team – OSU Extension staff: Kim Herber, Scott Duggan, Samara Worlein Rufener, Thomas Stokely, Katie Ahern; and then volunteer Dave White.
  - Stakeholder Advisory Committee – 10 to 15 community members that will be invited to be part of the Alliance, selected and invited by the Research Team.
  - Focus Groups – 3 groups per service area, selected by Stakeholder Advisory Committee and Research Team.
- Stakeholder Advisory Committee –
    - The Research Team has come up with approximately 45 names of community members.
    - 10 to 15 names will be randomly selected from the 45 to receive an invite to participate in the committee.
    - If there are invites that are turned down, we will send invites to the next random names from the list, until we get 10 to 15 that are committed.
    - This committee will be involved in selecting the Focus Groups and developing the talking points that will be presented to the Focus Groups.
    - Committee will bring information back to the Research Team and then, together, will develop the questions for the assessment.
  - Focus Groups –
    - Will be 3 Focus Groups per service area.
    - Members of these groups will be from the community, selected by the Research Team and Advisory Stakeholder Committee.

- Each Focus Group member would only need to attend one Focus Group meeting.
- Will discuss and answer questions that will give information to the Advisory Stakeholders to help develop the questions for the assessment.

#### **Very General Timeline –**

- Next meeting is scheduled for April 26, 5:30 pm with the Research Team and the committed Advisory Stakeholders.
  - Will have a meal with them.
  - Discuss what is expected of the committee.
  - Schedule the meetings for the Focus Groups.
- Focus Group meetings
- Stakeholder Advisory Committee brings info from the Focus Group meetings back to the Research Team
- Questions are developed
- Assessment goes out to random community recipients.
- Info comes back, sorted, report made
- Results out to public
- Our hope is to get this assessment completed within this next year.

#### **Ask of County Court –**

- Research Team would like someone to sign the invite letter and be vested in the project that the community respects and listens to. We would like one of you or all 3 to sign the letter and be on board with OSU Extension to drive this forward.
- The draft letter is included.



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**Crook County**  
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3/3/2022

Dear Crook County Community Member,

We are reaching out to you as a respected and engaged individual in the community to invite you to participate in a collaborative effort to better understand Crook County needs. By joining the **Crook County Community Assessment Alliance Stakeholder Advisory Committee**, you can help us improve the services and programs offered throughout Crook County.

The Crook County Community Assessment is a multi-stakeholder initiative that will capture qualitative and quantitative data to discover issues, concerns and opportunities of relevance to the County. A thorough understanding of the community's values, perspectives and behaviors will help us identify how we can create greater access to existing programs and where we should invest in new programs and services. During the assessment process we will:

- Review current community efforts and priorities
- Build new relationships and encourage synergistic partnerships
- Make recommendations for future program and service priorities
- Intersect urban, suburban and rural boundaries
- Determine not only what, but how program and services should be offered

In order for this process to be effective and representative of all Crook County community members we need your participation. You will be joining a team of committed researchers, educators and fellow local leaders to help us make sure not only that we are asking the right questions, but that we are reaching out in the right ways.

Please let us know if you will be joining this effort by calling or emailing OSU Extension Office Manager Kim Herber at (541) 447-6228 or [kim.herber@oregonstate.edu](mailto:kim.herber@oregonstate.edu) by March 31, 2022.

We are very excited to move forward together towards a prosperous Crook County, and we thank you for your consideration of this request.

Nicole A. Strong  
Regional Director, Central Region  
Oregon State University

Jerry Brummer  
County Commissioner  
Crook County Court

# Community Development Department

Mailing: 300 NE Third St. RM 12, Prineville, OR 97754

☐ Phone: 541-447-3211



## MEMO

TO: Crook County Court

FROM: Will Van Vactor, Director  
Randy Davis, Building Official

DATE: March 3, 2022

SUBJECT: Community Development Activity Update

Below is a summary of building, planning and onsite activity for the last month.

### **Building:**

#### **Permits issued summary (February):**

Permit Type	Number of Permits
New Residential Dwellings (Site Built or Manufactured)	16
Commercial (plumbing, electrical structural, etc.0	19
Residential Permits (plumbing, electrical, structural etc.)	114
Residential Structural (shops ,etc.0	26
Other (e.g. demo)	1
<b>TOTAL</b>	<b>176</b>

#### **Current year compared to prior year:**

	Permits	Fees Paid <sup>1</sup>	Job Value
January (2022)	146	\$894,851.93	\$97,803,359.87
February (2022)	176	\$122, 867.44	\$9,829,578.99
YTD (2022)	322	\$1,020,866.82	\$107,632,938.86
January (2021)	191	\$190,738.84	\$17,184,034.44
February (2021)	199	\$141,139.90	\$10,404,924.79
YTD (through February 2021)	390	\$331,981.72	\$27,588,959.23

<sup>1</sup> The figures contained in this memorandum are estimates only.

Currently Under Construction:

CCO3 Data Center
CCO5&6 Data Center
Apple Data Center
Apartments on Peters Road
Shell Occupancy of Portions of Prineville Campus
Extraction Facility at Prineville Campus
Wild Ride Brewing
3 Commercial Structures at Tom McCall Industrial Park

Currently Under Review or Incoming:

PRN1 Retro Fit
Apple Data Center Phase 2 (other half of the building)
2 New Commercial Shell Occupancy Buildings in the Tom McCall Industrial Park
Wilco Building at Ochoco Lumber Site
Mid Oregon Credit Union Tenant Improvement
Kahos Coffee at Prineville Campus
Storage Unit Complex on Lamonta Road
New Developer applying for 28 new homes

Inspector Workload:

Inspection Type	Amount this month
Residential	848
Commercial	314
All	1162

Active Permits:

Inspection Type	Amount Still Active as of end of February
Dwellings (Site Built or Manufactured)	210
Structural	314

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**Planning:**

Applications processed (January):

<b>Application Type</b>	<b>Number of Applications (February 2022)</b>	<b>YTD</b>
Variance	1	1
Site Plan Review	22	46
Land Partition	1	3
Road Approach	10	15
Boundary Line Adjustment	1	2
Destination Resort	0	1
Conditional Use	2	5
Miscellaneous	3	5
<b>TOTAL</b>	<b>41</b>	<b>79</b>

Current year compared to prior year:

Total Planning Fees (February 2022)	\$33,150.00
Total Planning Fees (YTD)	\$97,542.50
<i>Total Planning Fees (February 2021)</i>	<i>\$21,626.00</i>
<i>Total Planning Fees (through January 2021)</i>	<i>\$36,738.00</i>

Notable Land Use Applications:

<b>Request</b>	<b>Status</b>
Solar (Powell East, 320 Acres)	Pending, Planning Commission to hear Spring 2022
Conditional Use to Operate Aggregate Pit (Knife River)	CUP pending with Planning Commission, hearing scheduled for March 16, 2022
Solar (TSR North)	Appeal scheduled for February 2022
Code Update (Staff Initiated)	Clean up code to make consistent with state law, for internal consistency, and clarify for public use. Work session held on December 8, 2021. Public hearing held January 5, 2022.
Brasada Phase 15	Application received December 2021; PC to hear March 9, 2022
Destination Resort Modification (Crossing Trails)	Received January 26, 2022, staff reviewing for completeness
Solar Modification (Empire)	Received February 7, 2022; staff reviewing for completeness

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**On-Site:**

**Applications (February 2022):**

<b>Application Type</b>	<b>Number of Applications</b>
Residential Authorization	4
Construction Permit (Residential)	10
Repair (Major) - Residential	1
Repair (Major) - Commercial	1
Repair (Minor 1)	5
Residential Site Evaluation	11
Commercial Site Evaluation	0
<b>TOTAL</b>	<b>32</b>

**Current year compared to prior year:**

	<b>Permits</b>	<b>Fees Collected</b>
February (2022)	32	\$19,045.00
YTD (2022)	49	\$43,110.50
<i>February (2021)</i>	<i>36</i>	<i>\$28,097.00</i>
<i>YTD (through February 2021)</i>	<i>64</i>	<i>\$58,457.00</i>

**On-Site Notes:**

ATT Operation and Yearly Maintenance Reports collected
Upcoming Crossing Trails Community Sewer Treatment Evaluations
Weather held some permit, now able to move forward again
Cleaned up many compliance issues

**Notable City Applications:**

<b>Request</b>	<b>Status</b>
Crook County Justice Center	Notice sent by City on February 4, 2022