

**CROOK COUNTY BOARD OF COMMISSIONERS MINUTES
OF NOVEMBER 14, 2025, SPECIAL MEETING
Open Portion**

Be It Remembered that the Crook County Board of Commissioners met in a Special meeting on November 14, 2025, at 2:00 p.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Commissioner Brian Barney and Commissioner Seth Crawford

Absentees: Commissioner Susan Hermreck

Others Present in Person or Via Zoom: County Manager Will Van Vactor; Executive Assistant Breyanna Cupp; Landfill Director Jacquie Davis; Natural Resources Manager Tim Deboodt; Community Development Director John Eisler; Finance Director Christina Haron; Human Resources; Katie; Jessica Barnes; and members of the public.

SPECIAL SESSION

The meeting was **called to order at 2:00 p.m.**

Public Comment: None

Discussion item #1: Review of Core Services for the Landfill, Natural Resources, and Community Development Departments:

Requester: Will Van Vactor

Details: County Manager Will Van Vactor attended the Special Session to review the core service descriptions for the Community Development, Natural Resources, and Landfill departments. The purpose of these reviews is to gather Commissioner feedback for incorporation into the final core services document for all departments, which will be presented to the Board in early 2027. This session continues the work that began in the September and October Special Sessions, which focused on the core services of the Sheriff's Office, Library, and Health Department. These evaluations ensure that county service delivery remains aligned with community needs and strategic priorities. Will also provided an overview of what core services represent in the public sector and explained the purpose of the ongoing Special Sessions for those who have not attended previous meetings.

Natural Resources Manager Tim Deboodt presented the mission and purpose of the Natural Resources Department. He outlined the department's core service areas, including policy coordination and advocacy; advisory services and public engagement; monitoring and legal policy analysis; intergovernmental and regional representation; and response and issue management. For each service area, Tim explained the key activities, impacts, and how they align with the Board of Commissioners' goals and priorities. He also reviewed the department's performance measures and strategic partnerships, highlighting the extensive collaboration with federal, state, local, and non-governmental organizations. Additionally, Tim provided an overview of Natural Resources operations funding.

During the discussion, Commissioner Barney noted that he remembered when the department's service gap was filled by Tim's role and expressed appreciation for the excellent work he is doing.

Landfill Director Jacquie Davis presented the mission and purpose of the Crook County Landfill and outlined the various solid waste systems managed by the department. She provided an overview of the landfill's core services—Solid Waste, Recycling Services, and Regulatory Compliance—and described the key activities, impacts, and alignment of each service with Board of Commissioners' goals and priorities. Jacquie also reviewed the landfill's performance metrics, strategic partnerships, and operational funding, including state-required programs, rising material and operating costs, and the effects of a slowing economy on construction and consumer purchasing, which in turn decreases waste volume.

State-mandated services include landfill disposal operations; compliance with DEQ permits and regulations; required reporting; operation of asbestos and construction waste areas; implementation of the Recycling Modernization Act; and ongoing site improvements and equipment purchases.

During the presentation, Commissioner Barney asked about the remaining lifespan of the asbestos cell. Jacquie responded that while it was originally expected to last three years, accepting a large project from Jefferson County has reduced the estimate to approximately 1.5 years, which will require further evaluation.

Community Development Director John Eisler presented the mission of the Community Development Department and provided an overview of its core services and essential functions. The department's core service areas include Building Safety, Land Use Planning, Code Compliance, On-Site Septic Regulation, and Department Operations. For each core service, John outlined the key activities, impacts, and alignment with the Board of Commissioners' goals and priorities.

He reviewed key performance metrics and highlighted the department's strategic partnerships with state and federal agencies, the Oregon Building Codes Division, the City of Prineville, and local contractors, engineers, realtors, and surveyors. John also presented the state mandates related to planning, building, septic regulation, and code enforcement.

Commissioner Barney commended John and his department for their strong performance. John noted that he is very proud of his staff and that they regularly receive positive feedback from the community.

County Manager Will Van Vactor provided the Board with the next steps, including continuing the review of core service descriptions for all departments and refining the initial drafts based on Board feedback. Once all departments have been reviewed, the complete set of core service descriptions will be presented to the Board for acceptance. Moving forward, each department will conduct an annual review of its core service descriptions to ensure alignment with state mandates and county priorities.

MOTION to adjourn this meeting. Motion seconded by Commissioner Barney. No discussion. Commissioner Crawford votes Aye and Commissioner Barney votes Aye. Motion carried 2-0.

There being no further business before the Board of Commissioners, the meeting was **adjourned at 239PM.**

Respectfully submitted,

Breyanna Cupp