

**CROOK COUNTY COURT MINUTES
OF NOVEMBER 1, 2023, REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on November 1, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administrative Executive Assistant Sarah Puerner; Office Manager Alex Solterbeck; Library Director Sarah Beeler; Interim Director Sean Briscoe; Airport Manager Kelly Coffelt; Community Development Director Will Van Vactor; Contract County Administrator Andy Parks; Health and Human Services Director Katie Plumb; Levi Roberts; Appraiser Karen Bushnell; Collections Specialist Deanna Smith; Assessment Technician Linda Pepper; Budget Analyst Jamie Berger; Assessor Jon Soliz; Assessment Technician Stephanie West; Systems Administrator Chelsea Watson; Chief Information Officer Stephen Chellis; Natural Resources Policy Coordinator Tim Deboodt; Monty Kurtz; Annette Kolodzie; Bryan Iverson; James Michael Dunn; and members of the public.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

Consent Agenda:

1. Approve Minutes
2. Acceptance of FY 2023 Law Enforcement Mental Health and Wellness Act Implementation Project Grants
3. Approval of new project - fire prevention/noxious vegetation control program
4. Approve Construction Bid/New Hangar Building Infrastructure
5. Consider ratification of the appointment of Stephen Chellis to Chief Information Officer (CIO) position
6. Consider authorizing an additional equipment operator/driver full-time equivalent position to the Road Department budget
7. Human Resources Policy Updates - Approve Order 2023-46 in the matter of adopting a new employee handbook and continue the effectiveness of other policies
8. Approval of Crook County Community Corrections IGA's for Grant and Aid Funding and Specialty Court IGA

MOTION to pass the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 2-0.

Discussion item #9: New Staff Member Introduction:

Requester: Sean Briscoe

Details: Interim Executive Director Sean Briscoe attended the Regular Session to introduce a new staff member to the Court. Deanna Smith is the newest member on behalf of the Bowman Museum. The team is happy to welcome her to the Museum and to Crook County. Deanna brings a wealth of experience and enthusiasm to her new role, having previously worked at several esteemed cultural institutions. Her background in museum curation and community engagement will be invaluable as the Bowman Museum continues to expand its programs and outreach efforts. The addition of Deanna to the team underscores the Museum's commitment to preserving and sharing the rich history of Crook County with both residents and visitors alike. The Court expressed their support and excitement for the Museum's continued growth and the positive impact it has on the community.

Discussion item #10: Library Strategic Planning Contract:

Requester: Sarah Beeler

Details: Library Director Sarah Beeler attended the Regular Session to discuss a library strategic planning contract with the Court. It is time to update the existing strategic plan, and this contract would involve Ruth Metz working with Erin McCusker. The Library Board of Trustees supports awarding the contract to Ruth Metz, who, alongside Erin McCusker, will develop a new five-year strategic plan for the Crook County Library. The cost for this strategic planning process is \$30,000. So far, \$11,500 has been pledged or collected through grants and donations from the Crook County Library Friends, the Roundhouse Foundation, and The Ford Family Foundation. The remaining amount is available in the current budget, although additional grant funds may still be sought.

MOTION to approve the \$30,000 for strategic planning for Ruth Metz Associates. Motion seconded. No discussion. Motion carried 2-0.

Discussion item #11: Notice of Award – Infrastructure Support for Reproductive Health Services:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended the Regular Session to present a notice of award for infrastructure support for reproductive health services to the Court. This award provides additional funds via the Oregon Health Authority contract for Program Element 46. The funds will support the implementation of a lab interface between the Health Department and the Oregon State Pathology Histology Lab through the EPIC electronic health record system. Integrating lab ordering and result delivery will enhance the quality and safety of care for Health Department clients by reducing the chance of human error. This integration will also allow clinical staff to devote more time to direct patient care. The integration plan is

currently under review by the Technology Committee and County Legal Counsel. The total award is \$31,450, covering start-up costs for building the interface and the first year of maintenance. Subsequent annual maintenance costs will be covered by billing revenue, Medicaid Match, Central Oregon Health Council/PacificSource grant funds, and/or Quality Incentive Metric funds.

MOTION to authorize staff members to accept the RHCare Infrastructure Grant on behalf of Crook County. Motion seconded. No discussion. Motion carried 2-0.

Discussion item #12: Regence Contract Renewal:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended the Regular Session to discuss a contract renewal with Regence with the Court. The County has had a longstanding contract with Regence, the largest private payer billed by the Health Department. This partnership enables the County to serve employees of several local businesses. The request is for the Health & Human Services Director to accept the renewal via DocuSign upon the Court's approval. Each year, the Crook County Health Department provides thousands of dollars' worth of services to individuals insured by Regence.

MOTION to approve the Regence BlueCross BlueShield of Oregon Participating Professional Services Agreement. Motion seconded. No discussion. Motion carried 2-0.

Discussion item #13: "CORE3" intergovernmental agreement for the development and construction of a regional emergency services training and coordination center in Redmond, Oregon:

Requester: Eric Blaine

Details: Legal Counsel Eric Blaine attended the Regular Session to discuss an intergovernmental agreement with the Court for developing and constructing a regional emergency services training and coordination center in Redmond, Oregon. Various Central Oregon public bodies, including Deschutes County and the Central Oregon Intergovernmental Council, have been collaborating on this project to enhance emergency service training. In the event of a major disaster, such as a "Cascadia" earthquake, the facility would serve as a coordination center for emergency services. The intergovernmental agreement aims to advance this effort by creating a management body called the Executive Council to oversee the facility's construction. The agreement outlines two levels of participation: "Core Partners," entities contributing funds to the project, and "Associate Members," entities cooperating without financial contributions. Crook County is currently expected to participate as an Associate Member.

MOTION to authorize Commissioner Barney to sign the CORE3 intergovernmental agreement provided there are no changes to the contract. Motion seconded. No discussion. Motion carried 2-0.

Discussion item #14: Order 2023-45 In the matter of adopting a comprehensive policy for airport activities:

Requester: John Eisler

Details: Assistant Legal Counsel John Eisler attended the Regular Session to discuss Order 2023-45 with the Court. This Order amends the County's Airport Leasing Policy and implements new rules, regulations, and minimum standards to govern non-tenant Airport users. The revised policy aims to ensure a fair and consistent approach to airport leasing, enhancing operational efficiency and safety. By establishing clear guidelines for non-tenant users, the Order seeks to maintain a high standard of airport operations and services. The new rules are designed to accommodate future growth and development at the airport, aligning with the County's long-term strategic goals.

MOTION to approve Order 2023-45 in the matter of adopting a comprehensive policy for airport activities. Motion seconded. No discussion. Motion carried 2-0.

Discussion item #15: PUBLIC HEARING: Ordinance 342 – An Ordinance amending Title 8 of the Crook County Code, adopting a new chapter to regulate the Airport:

Requester: John Eisler

Details: Assistant Legal Counsel John Eisler attended the Regular Session to discuss Ordinance 342 with the Court. This Ordinance incorporates the newly implemented Airport policies into the County Code. The first reading of Ordinance 342 took place during this session, with the second reading scheduled for the December 6th meeting. The incorporation of these policies into the County Code marks a significant step in formalizing the updated rules, regulations, and minimum standards for airport operations.

MOTION to read by title only. Motion seconded. No discussion. Motion carried 2-0.

Judge Crawford read by title only.

The public hearing was opened. With no comments received, the public hearing was closed.

Discussion item #16: PUBLIC HEARING: Second Reading of Ordinance 337 – Destination Resort Overlay Map Amendment:

Requester: Will Van Vactor

Details: Community Development Director Will Van Vactor attended the Regular Session for the second reading of Ordinance 337. This Ordinance is regarding the Destination Resort Overlay Map amendment.

Judge Crawford read the script provided by Community Development Director Will Van Vactor. This is the second of two hearings. The record is open and will remain open until the close of the second hearing.

A role call was conducted online to determine if individuals intend to testify and if so, whether they are in favor or in opposition of the recommendation. Annette, who joined the meeting remotely, was interested in testifying in favor.

Michael Dunn attended the meeting in person to testify in favor of the recommendation.

MOTION to read by title only. Motion seconded. No discussion. Motion carried 2-0.

Judge Crawford read by title only.

Community Development Director Will Van Vactor noted that this is the second of two readings on this matter and provided a brief staff presentation.

The public hearing was opened.

Michael Dunn mentioned he provided his opinion during the first reading on this matter. Mr. Dunn's opinion has not changed, and he is in favor of the recommendation.

Annette Kolodzie testified remotely. Ms. Kolodzie is disappointed that she cannot attend this meeting in person and wanted to express the professionalism of John Eisler and Will Van Vactor. With relief and joy, Ms. Kolodzie can go on the record supporting the adoption of Ordinance 337 and asks the Court to adopt this Ordinance as it's necessary, appropriate, and right for this County to adopt to put this matter to rest.

No one testified in opposition.

The public hearing was closed.

MOTION to approve Ordinance 337, an Ordinance amending the Crook County zoning map and comprehensive plan to amend the destination resort overlay zone map and declaring an emergency. Motion seconded. No discussion. Motion carried 2-0.

Administrator Report: None

Court Member Updates:

Judge Crawford has been working with folks out in the Post/Paulina area regarding the BLM phone line issues. That should now be replaced sooner than expected.

At 9:33 a.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to direct staff to proceed as directed in the Executive Session. Motion seconded. No discussion. Motion carried 2-0.

There being no further business before the Court, the meeting was **adjourned at 9:54 a.m.**

Respectfully submitted,

Sarah Puerner