

**CROOK COUNTY MINUTES
OF SEPTEMBER 12, 2023, SPECIAL PUBLIC MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Special Public Meeting on September 12, 2023, at 2:30 p.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer, and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsel Eric Blaine; Administrative Executive Assistant Sarah Puerner; Extension Manager Kim Herber; Contract County Administrator Andy Parks and John Dehler.

The meeting was **called to order at 2:30 p.m.**

The purpose of this meeting is for the Crook County Extension Service District's governing board, which is comprised of the members of the Crook County Court, to hold a meeting to discuss a bill of sale for the Extension Office and 4-H Club buildings, as personal property, not as real property or fixtures; and a non-exclusive ground lease for the siting of these buildings.

Crook County Counsel Eric Blaine provided an overview to explain the purpose of this special meeting. Two key documents are under discussion. The first is a bill of sale for certain buildings that the County plans to transfer to the Extension Service District. The second document concerns a non-exclusive real property ground lease that the County will grant to the Extension Service District for the placement of these buildings. Both documents were previously approved by the County Court in August. These documents are crucial for the operations of the Extension Service District. The lease has a term of 25 years, after which the tenant must remove all personal property unless the lease is renewed. Either party can terminate the agreement with 90 days of prior written notice.

MOTION to approve the bill of sale from the County to the Extension Office. Motion seconded. No discussion. Motion carried 3-0.

MOTION to approve the real property ground lease. Motion seconded. No discussion. Motion carried 3-0.

There being no further business, the meeting was adjourned at 2:42 p.m.

Respectfully submitted,

Sarah Puerner