

**CROOK COUNTY COURT MINUTES  
OF APRIL 5, 2023 REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on April 5, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsel John Eisler; Administration Executive Assistant Sarah Puerner; Legal Assistant Lindsay Azevedo; Clerk Cheryl Seely; Interim Road Master James Staniford; Fairgrounds Manager Casey Daly; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Director Kim Barber; HR Generalist Amy Albert; Chief Administrative Deputy Stephanie Wilson; Commander Bill Elliott; Sheriff John Gautney; Manager Brent Bybee; Director Erika Frickey; Corrections Sergeant Andrew Rasmussen; Library Co-Manager Cindy York; Andy Parks; Manager Tim Deboodt and Assessor Jon Soliz.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

Public Comment: None

Consent Agenda:

1. Approve Minutes
2. Approve IGA 173132-7
3. Approve Order 2023-16 Adopting the Crook County Title VI Program Plan
4. Fiscal Year 2022 Audit Governing Body Letter
5. Health Department's Alyssa Colby Promotion
6. Grade/Step Increase for James Bennett
7. NEPA BLM Scoping Programmatic Riparian Restoration Letter
8. Contract renewal for food handler permit certification
9. Agreement for chip seal on Lynn Boulevard for City of Prineville
10. Extension #4 to Goods & Services Contract
11. Exit Interview Letter Approval

**MOTION** to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #12: Swearing in of Corrections Deputies - Emily Rawlins and Dana Tuttle

Requester: The Sheriff's Office

Details: Members from the Sheriff's Office attended the regular session to witness Sheriff John Gautney swear in Corrections Deputy Emily Rawlins and Corrections

Deputy Dana Tuttle to the Crook County Sheriff's Office. Sheriff Gautney called Emily Rawlins and Dana Tuttle forward to receive their oaths of office and swearing in as the newest County Corrections Deputies. Sheriff Gautney explained the challenge coin with the words of honor, service, and justice and above all integrity, that is issued, not given, to the Deputy at the time of swearing in, and explained that the coin will go with the Deputy if he/she leaves the Sheriff's Office in good standing, but not otherwise.

Discussion item #13: Read proclamation and declare April as National Child Abuse Prevention Month

Requester: Terra Tyger

Details: Terra Tyger attended the session to request the Court to read a proclamation and declare April as National Child Abuse Prevention Month. There were over 4,800 reports of child abuse and neglect in Central Oregon last year and the County has a responsibility to help create healthy, safe, and nurturing experiences for children. Judge Crawford read the Proclamation declaring April 2023 as Child Abuse Prevention Month.

**MOTION** to approve the proclamation declaring April as Child Abuse Prevention Month. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #14: Approve PacificSource CMHP Amendment

Requester: Rick Treleaven

Details: Rick Treleaven with BestCare attended the session to present a proposed amendment to the County/PacificSource community mental health funding agreement. PacificSource as the regional Coordinated Care Organization (CCO) has proposed an amendment to replace the agreements exhibits G and H. Those exhibits were last updated in February 2022. The amendment will alter the compensation rates for covered services and was the product of considerable negotiations by tri-county community mental health service providers.

**MOTION** to approve the 2022 amendment to participate in provider agreements between PacificSource Community Solutions and Central Oregon Community Mental Health Programs. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #15: Central Oregon Pee Wee Rodeo Association

Requester: Kasey Every

Details: Kasey Every from the Central Oregon Pee Wee Rodeo Association attended the session to request the County waive facility fees for the 2023 rodeo season. The Association is very passionate about keeping rodeos in Central Oregon and is very thankful to the Court for their continued support over the years.

**MOTION** to approve the Central Oregon Pee Wee Rodeo Association fee waiver for the 2023 rodeo season and award banquet. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #16: Amendments to Kids Center and Family Resource Center MOUs

Requester: Kari Hathorn

Details: District Attorney Kari Hathorn attended the session to discuss amendments to

the Kids Center and Family Resource Center MOUs. This is a continuation of ongoing grant disbursement, and the new grant is due April 10<sup>th</sup>.

**MOTION** to approve amendment 2 to Crook County Parenting Today agreement. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #17: Addition of 1 FTE Operations Manager; Modification of 1 FTE from DDA I/II to Assistant Chief DDA

Requester: Kari Hathorn

Details: District Attorney Kari Hathorn attended the session to discuss the addition of 1 FTE Operations Manager and modification of 1 FTE from DDA I/II to Assistant Chief DDA. The workload within the District Attorney's Office has increased significantly. It is necessary to add 1 FTE for an Operations Manager to continue the services the District Attorney's Office currently provides and to meet statutory obligations. The office needs an experienced prosecutor with 5-10 years of experience to prosecute major cases, including child abuse and complex felonies.

**MOTION** to approve the addition of 1 FTE Operations Manager and modification of 1 FTE from DDA I/II to Assistant Chief DDA in the District Attorney's Office. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #18: Consider approving Goals and Objectives for Fiscal Year 2024

Requester: Andy Parks

Details: Andy Parks attended the session to request approval for the Goals and Objectives for Fiscal Year 2024. Consideration and approval of the goals and work plans will be instrumental in prioritizing the proposed budget for fiscal year 2024, as well as subsequent budgets.

**MOTION** to approve Crook County Fiscal Year 2024 Goals and Objectives with the removal of the draft watermark. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #19: Consider approving IT Strategic Roadmap

Requester: Andy Parks

Details: Andy Parks attended the session to request approval for the IT Strategic Roadmap. The County Court approved the County working with VIE Consultants to assess the current County IT operation and collaborating with all County departments to create a strategic road map to guide County IT operations and investment.

**MOTION** to approve the document titled IT Strategic Roadmap for Crook County dated March 2023. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #20: Approval of Order 2023-19 for road name removal within the Grand Ridge Subdivision. Removing the road name SE Paradise Lane

Requester: Brent Bybee

Details: Manager Brent Bybee attended the session to request approval of Order 2023-19 for road name removal within the Grand Ridge Subdivision, removing the road name

SE Paradise Lane. Interested parties were notified ahead of time and no comments were received.

**MOTION** to approve Order 2023-19 in the matter of removing a private road name located in Crook County. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #21: First Reading of Ordinance 338: An Ordinance Amending Title 9 of the Crook County Code, Adopting a New Chapter to Reduce Incidents of Truancy from Crook County Public Schools

Details: Legal Counsel Eric Blaine presented the Court with Ordinance 338, an Ordinance amending Title 9 of the Crook County Code, adopting a new chapter to reduce incidents of truancy from Crook County Schools. The State has ceased its Truancy Court program, allowing counties to draft their own. The enclosed ordinance has been drafted for Crook County to create its own program. It has been vetted by the DA's Office, Crook County School District leadership, and Prineville's Resource Officer. The language is modeled after a similar ordinance from Malheur County. This will be the first of two readings of the ordinance.

**MOTION** to read by title only. Motion seconded. No further discussion. Motion carried 3-0.

Judge Crawford read Ordinance 338 by title only and a public hearing was opened. With no comment, the public hearing was closed.

ADDITION: Discussion item #22: Approve Landfill Repair Quote

Details: This was a late addition to the agenda. The Landfill has a quote for repairs of a total of \$20,910.

**MOTION** to approve the Peterson Cat repair for \$20,910. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 10:10 a.m.**

Respectfully submitted,

**Sarah Puerner**