

**CROOK COUNTY COURT MINUTES
OF MARCH 7, 2023 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on March 7, 2023, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsel Eric Blaine; Administration Executive Assistant Sarah Puerner; Legal Assistant Lindsay Azevedo; Director Kim Barber; Senior Accountant Cheyenne Fullerton; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Tim Deboodt; Director Erika Frickey; Andy Parks; Interim Road Master James Staniford; Library Co-Manager Cindy York and Health and Human Services Director Katie Plumb.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Public Comment: None

Agenda Item #2, Health Department/Veteran's Department:

Requester: Kim Barber

Details: Human Resources Director Kim Barber attended the work session to discuss the administration of the Veteran's Department. The County has had five directors or interim directors since 2017 and the idea was presented to have the Health Department manage the Veteran's Department. This would be an ideal solution due to the location of the departments, the familiarity of the processes and provision of services, and resources available for those who need additional help. Overall, the goal is to bring stability to the Veteran's Department.

Agenda Item #3, Management Representation Letter:

Requester: Christina Haron

Details: Assistant Finance Director Christina Haron attended the work session to present a management representation letter to the Court and ask for approval of said letter. This letter acknowledges the County's responsibilities and is required to finish up the FY2022 audit as it is the last item that goes within the document for the audit.

MOTION to delegate authority to Judge Crawford to sign the management representation letter to Pauly, Rogers and Company on behalf of Crook County. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #4, Weberg Pit Rock Crush Bids:

Requester: James Staniford

Details: Interim Road Master James Staniford attended the work session to discuss the bids received for the Weberg Pit Rock Crush. Mr. Staniford received two bids from Taylor NW and Siegmond Excavation. The bid from Taylor NW was \$281,100 and the bid from Siegmond was \$249,000. The Road Department recommended awarding the bid to Siegmond Excavation & Construction, LLC.

At 9:16 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of a public body, a public officer, employee or staff member who does not request an open hearing and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to direct staff to proceed with what was discussed in the Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 10:23 a.m.**

Respectfully submitted,

Sarah Puerner