

**CROOK COUNTY COURT MINUTES  
OF JANUARY 4, 2023, REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on January 4, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford and Commissioner Brian Barney

Absentees: Commissioner Jerry Brummer

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Legal Assistant Lindsay Azevedo; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Director Will VanVactor; Manager Brent Bybee; Library Co-Manager Cindy York; Health and Human Services Director Katie Plumb; Judge Daina Vitolines; Deputy Andy Pearson; Chief Administrative Deputy Stephanie Wilson; Mike Ervin; Andy Parks and members of the public.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

**ADDITIONS/REMOVALS:** Remove Consent Agenda Item #12 Approve High Desert Food & Farm Alliance Subcontract Extension. This will be placed on an upcoming agenda.

**MOTION** to approve the Consent Agenda with the removal of Agenda Item #12 Approve High Desert Food & Farm Alliance Subcontract Extension. Motion seconded. No discussion. Motion carried 2-0.

Discussion Item #13: Family Law Services

Requester: Judge Daina Vitolines

Details: Circuit Judge Daina Vitolines attended today's meeting to request approval by the Crook County Court for the adoption of the Coordinated Plan for Family Law Services. ORS 3.434 requires the presiding judge of each county to establish a local family law advisory committee to be known as the LFLAC and the 22<sup>nd</sup> Judicial District is comprised of Crook and Jefferson Counties. The statute directs the LFLAC to adopt a plan of coordinated services for families involved in domestic relations or other family court proceedings.

**MOTION** to approve the 22<sup>nd</sup> Judicial District Coordinated Plan for Family Law Services. Motion seconded. No further discussion. Motion carried 2-0.

Discussion Item #14: Execute Extension Option for Les Schwab Hangar Promissory Note

Requester: Christina Haron

Details: Ms. Haron from the Finance Department attended today's meeting to request consideration of executing the extension option on the Les Schwab Hangar Promissory Note. The promissory note has a balloon maturity in August 2023 and the note has an option to extend that maturity under the current terms for another five years at an interest rate of 3.5%.

**MOTION** to execute the extension option for Les Schwab Hangar Promissory Note. Motion seconded. No further discussion. Motion carried 2-0.

Discussion Item #15: Oregon Health Authority Reproductive Health Title X mini grant Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb presented to the Court that Crook County has been offered a grant award from Oregon Health Authority to upgrade furniture within the Health Department. Ms. Plumb stated that the department previously received donated lobby furniture from another medical facility but found out that the furniture was not the easiest to clean for sanitation purposes. The Health Department decided to apply for this grant to purchase lobby furniture that can be wiped down and sanitized appropriately. These additional funds that the Health Department has been offered will also allow the department to upgrade the exam tables in the exam rooms to be ADA compliant. Currently the tables do not lower enough to allow for patients with limited mobility, and this is the same for the lobby furniture. The exam tables will be refurbished, and the Health Department will be able to replace all the current exam tables. The grant covers all the expenses for the exam tables and the lobby furniture.

**MOTION** to accept the Oregon Health Authority Reproductive Health Title X mini grant. Motion seconded. No further discussion. Motion carried 2-0.

## **EXECUTIVE SESSION**

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 9:57 a.m.**

Respectfully submitted,

**Sarah Puerner**