

**CROOK COUNTY COURT MINUTES
OF REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on Wednesday, December 7, 2022, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Sarah Puerner and Amy Albert; Legal Assistant Lindsay Azevedo; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Manager Casey Daly; Assistant Haley Crow; Director Kim Barber; Director Sydney Chandler, Director Will VanVactor; Manager Brent Bybee; Treasurer Galan Carter; Monty Kurtz; Charles Hughbanks; Marcy Patrick; Brian Walsh; Matt Hutchinson; Stephen Henderson and Jen Sandoval.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

Public Comment: Jen Sandoval stated that she is in support of the Crook County Library's decision and doesn't want to see any content banned in the library.

MOTION to approve the Consent Agenda as presented. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #12: Fee Waiver for Fairgrounds & Waiver for Alcohol Sales

Requester: Anna Contreras

Details: Ms. Contreras requested the County Court waive the Fairgrounds rental fee, totaling \$1,614 and the 20% beverage fee for the annual Hospice Auction.

MOTION to waive the rental fee and beverage fee for the Fairgrounds. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #13: Code Compliance and Land Use Hearings Officer

Requester: John Eisler

Details: There were three proposals for the Hearing Officer position. All individuals are qualified and have experience that would benefit the position. Currently there are some issues with having just one Hearing Officer due to rotation and scheduling conflicts. Proposed offering a contract to all three proposals for Hearing Officers.

MOTION to award all three proposals as Hearing Officers. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #14: Justice Center Furniture Proposals

Requester: John Eisler & Commissioner Barney

Details: Would like to use HYPHN and Oregon Corrections Enterprises for the furniture proposal for the Justice Center instead of using just one contract. The contract would be split between the two furniture companies.

MOTION to award the contracts to HYPHN and Oregon Corrections Enterprise and for staff to begin negotiations. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #15: Central Oregon Health Council Grant

Requester: Katie Plumb (not present) – Eric Blaine stepped in for this discussion

Details: The Health Department applied for a grant for our community. Only the County Court has the authority to approve on behalf of the Health Department. This matter will be moved to the December 21st Court Meeting.

MOTION to approve the grant and authorize current staff to confirm grant electronically. Motion **denied**. Further discussion and more information requested.

Discussion item #16: First Quarter Fiscal Year 2023 Financial Report

Requester: Christina Haron

Details: Commissioner Barney was very impressed with the Finance Department and the Department Heads for putting together as much information as they have for this report. Ms. Haron is looking for approval on the Financial Report and once it is approved, this report will be available on the County website.

MOTION to approve financial report. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #17: IT Strategic Roadmap Personal Service Agreement

Requester: Sydney Chandler & Andy Parks (not present)

Details: Overall view of where we are and putting a plan in place for future enhancements such as updated IT/Security measures. Cost will be estimated at around \$40,000 to hire this company for the new IT Strategic Roadmap.

MOTION to approve the long-term planning services agreement with Virtual Information Executives. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 9:30 am**.

Respectfully submitted,

Sarah Puerner