

**CROOK COUNTY COURT MINUTES  
OF JUNE 7, 2022 WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on June 7, 2022, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Legal Assistant Lindsay Azevedo; Director Katie Plumb; Director Joe Viola; Director Will VanVactor; Building Official Randy Davis; Operations Manager Lori Furlong; Assessor Jon Soliz; Director Kim Barber; Manager Kim Herber; Health Strategist Alessandra Weiss; Public Health Emergency Coordinator Kayla Martin; Director Dodge Kerr; Suzie Kristensen; Matt Smith; Dave Picard and David Call.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

**Public Comment:** Staff commented on the change to the round-about.

Agenda Item #1, Annual County and COCC Contribution of the Building Reserve Amounts: Suzie Christensen from Central Oregon Community College (COCC) attended today's meeting to discuss the County and College's yearly contributions. Due to inflation and the age of the building, contributions for the Maintenance and IT budget will increase by \$10,000. The budget for the fixtures will remain the same. This matter will be finalized at the June 15<sup>th</sup> meeting.

Agenda Item #2, Upgrading the Door Locking System at the COCC Crook County Open Campus Building: The system for locking the exterior doors at the Crook County COCC campus requires the doors to be locked from the inside, as well as access to the internet and electricity. The College would like to use \$11,000 from a contingency fund held by the College to upgrade the doors. This matter will be finalized at the June 15<sup>th</sup> meeting.

Agenda Item #3, Fire Season: At the request of Fire Chief Matt Smith, David Call from the State of Oregon attended today's meeting to discuss an opportunity for immediate response funding for unprotected lands under House Bill 762. The County will delegate authority to Matt Smith and Dave Picard from the Crook County Fire Department to determine if assistance is required from the State.

Agenda Item #4, Staff Introduction for Health Department: Health Director Katie Plumb introduced new staff members, Kayla Martin, Public Health Emergency Coordinator and Alessandra Weiss, Health Strategist I.

Agenda Item #5, Community Development Fee Change: Community Development Director Will VanVactor discussed fee changes to the Planning Department. While most changes were within a 5% difference, some fees were changed to correspond with staff time. Operations Manager Lori Furlong discussed fee changes affecting the Building Department, these fee changes were within a 5% difference. Building Official Randy Davis discussed staffing issues currently affecting the Building Department, causing this department to outsource. This matter will be brought before the Court for a public hearing June 15<sup>th</sup>.

**Public Comment:** No public comment was provided.

### **EXECUTIVE SESSION**

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 9:54 a.m.**

Respectfully submitted,

**Amy Albert**