

**CROOK COUNTY COURT MINUTES  
OF MARCH 29, 2022 WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on March 29, 2022, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Legal Assistant Lindsay Azevedo; Manager Time Deboodt; Manager Sydney Chandler; Director Kim Barber; Road Master Bob O'Neal; Shop Superintendent James Staniford; Sheriff Gautney; Assessor Jon Soliz; Director Dodge Kerr; Accounting Manager Christina Haron; Budget Analyst Jamie Berger; Manager Kim Herber; Director Will VanVactor; Mike Ervin; Debora Kowalski and members of the public.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Request Letter of Support for FLAP Program: Debra Kowalski from the PLA1-SRD Board requested the County Court write a letter of support to obtain financial assistance for the paving of Remington Road through the Oregon Federal Lands Access Program (FLAP). The letter must be submitted by April 6<sup>th</sup>, the County will write a letter of support and give it to the PLA1-SRD Board for their submission.

**MOTION** to authorize drafting letter in support of grant and sign out of Court. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #2, Security Training & Proposal From SparkSta: IT Manager Sydney Chandler would like to enter into an IT consulting services agreement with SparkSta. The services agreement would be a yearly cost of eighty-seven thousand dollars however, this will be more cost effective than a full-time employee. SparkSta will need to register with the Secretary of State before the County can enter into a contract. Ms. Chandler was also directed by the Court to check into security training for County employees.

**MOTION** to authorize execution of SparkSta contract on the condition SparkSta register with the Secretary of State. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #3, Personnel Action Form: Sheriff John Gautney presented the Court with a personnel action form for Chief Administrative Deputy Stephanie Wilson. Ms. Wilson was hired as the Chief Administrative Deputy in 2019, at that time she did not

have any supervisory duties. She is now taking on supervisory duties, these new responsibilities should be reflected in her compensation.

**MOTION** to approve personnel action form for Stephanie Wilson as described in today's work session. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #4, Natural Resources Program Support for City of Prineville's Renewable Energy Program: Natural Resources Manager Tim Deboodt presented the Court with a letter to Senator Merkley and Senator Wyden showing support for the City of Prineville's Renewable Energy Project. Mr. Deboodt would like the Court to approve him sending this letter. The letter is like the one County Court approved at the March 22<sup>nd</sup> work session.

**MOTION** to authorize Tim Deboodt to sign letter for biomass project addressed to Senator Wyden and Senator Merkley. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #5, Letter to AOC – Federal Lands Committee: Commissioner Brummer requested the County Court approve the letter to the AOC appointing him the County's voting member of the Federal Lands Committee. The Federal Lands Committee has not held a meeting for the past two years but will be holding a meeting this Friday.

**MOTION** to approve Commissioner Brummer to be the AOC representative for the Federal Lands Committee. Motion seconded. No further discussion. Motion carried 3-0.

ADDITION: Commissioner Barney asked the Court to approve a five year hangar lease and licensing with Laser Inc. for the Prineville Airport. There are currently two vacant hangars at the airport, the rent received will cover any debts owed on the buildings.

**MOTION** to approve the Crook County Prineville Airport license with Laser Inc. Motion seconded. No further discussion. Motion carried 3-0.

**MOTION** to approve the Crook County Prineville Airport hangar lease and user agreement with Laser Inc. Motion seconded. No further discussion. Motion carried 3-0.

At 9:30 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection and ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

### **EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

**MOTION** to approve letter of client informed consent dated March 8, 2022. Motion seconded. No further discussion. Motion carried 2-1. There being no further business before the Court, the meeting was **adjourned at 9:56 a.m.**

Respectfully submitted,

**Amy Albert**