

Crook County Library

E-Reader Loan Policy

Approved by the Library Board of Trustees, September 12, 2013
Reviewed with no changes by the Library Board of Trustees, October 13, 2015

Eligibility

When checking out an e-reader, borrowers age 18 and older must present:

- Valid US government-issued photo ID
- Proof of current address (see Patron Registration Policy for acceptable documentation)
- Crook County Library card with fines under \$10.01

Borrowers between the ages of 12 and 17 may check out an e-reader only if a parent or legal guardian is present to co-sign the E-Reader Borrowing Agreement. The parent or guardian must meet the eligibility requirements listed above.

A copy of the borrower's photo ID and proof of address will be kept on file at the library, along with the original E-Reader Borrowing Agreement. A copy of the signed E-Reader Borrowing Agreement will be given to the borrower at checkout. The library's Confidentiality Policy is available for review.

Terms of Use

- E-readers may be checked out for 3 weeks, with 1 3-week renewal if no other patrons are waiting for a device.
- Crook County Library card holders may place holds on e-readers using the online catalog.
- Borrowers are responsible for paying replacement costs if the e-reader, adapter/charger, and/or cover is damaged during the checkout period. Borrowers are also responsible for fees associated with overdue e-readers, improperly returned e-readers, and e-readers that have been tampered with, as outlined in the Borrowing Agreement.
- E-readers must be returned to Crook County Library in person. They may NOT be placed in a drop box or returned to another library.
- Borrowers are prohibited from loading their own content (including digital downloads from Overdrive) onto the e-reader or registering the e-reader with a personal credit card to purchase items.
- At this time, Crook County Library is unable to accept purchase suggestions for additional e-reader content.
- Crook County Library will not accept a replacement in lieu of money if the e-reader, adapter/cable, and/or cover is lost or damaged by the borrower.