CROOK COUNTY LIBRARY BOARD OF TRUSTEES

Meeting Minutes DRAFT

DATE: JUNE 9, 2016
LOCATION: 175 NW MEADOW LAKES DRIVE, PRINEVILLE OR
TIME START: 6:40PM   TIME END: 7:50PM   RECORDED BY: JENNIFER KENT

ATTENDANCE

BOARD MEMBERS		STAFF AND GUESTS
David Wise	Chairperson	Camille Wood, Library Director
Nancy Borneman	Board Member	Jane Scheppke, Assistant Director
Gayle Casselman	Board Member	Amber Smith, Adult Services Associate II
		Jennifer Kent, Adult Services Associate II
		Barb Marshall, FOL Board Member
		Kim Bales, Circulation Services Associate
		Olivia Mitchell
		Dave Kirby, Janitor & Maintenance Specialist
		Sue Kirby

AGENDA	DISCUSSION AND ACTIONS
1. INTRODUCTION OF NEW STAFF	Camille introduced the library's new, full time Janitor and Maintenance Specialist, Darl Kirby.
2. ASSISTANT DIRECTOR'S REPORT	Jane announce she and her team are working hard on the 2016 Summer Reading Program.
1. ESTABLISH QUORUM	The meeting was called to order at 6:40pm.
2. PUBLIC COMMENTS	None.
3. APPROVE PRIOR MEETING MINUTES	Nancy Borneman moved and Gayle Casselman seconded to approve the minutes from the May12, 2016 meeting and the motion was unanimously adopted.
5. CIRCULATION SERVICES REPORT	Camille reported that Cindy has been serving on jury duty all week. Her report and the expenditure lists she is preparing will be emailed to trustees when they are completed.
6. DIRECTOR'S REPORT	Monthly Report • Camille pointed out the coverage of the Friends of the Library sponsored Chamber After Hours event, held in the library. Barb Marshall agreed with Camille that it was a success. • Camille distributed an adult collection review report, and noted that the weeding of the adult fiction and nonfiction collections is nearly complete. Camille credits the entire staff and the Friends for helping her to accomplish this major project.
7. OTHER	• Financial review: Camille reported that the FY2017 Crook County Budget was officially approved at the June 1, 2016 county court meeting. The library budget was included and

was approved as submitted. She thanked Nancy Borneman and Kathleen Cuddy for attending in support.

- Facilities Update: Camille thanked Amber S. for following up with the road department where the bookmobile is stored to ask about using a battery tender (as suggested by trustees at the May meeting). Amber reported that road department staff said the battery tender was not necessary since the shoreline system keeps the battery charged.
- Policy Review: Kim and Amber S. presented proposed changes to the Meeting Room Policy that staff felt would allow more equitable access for all community members during high demand times. After discussion and modification of some policy language the Board voted to change items 1, 5 and 9. The motion was made by Nancy Borneman, seconded by Gayle Casselman and passed unanimously. Trustees registered their willingness to consider the proposed change not adopted in the near future.
- Buzzy Nielsen's Meet and Greet schedule includes a short presentation for the public at 3:00pm, June 22, 2016. Camille invited trustees to attend.
- Camille introduced Olivia Mitchell, a Prineville resident who is interested in becoming a library trustee.
- David Wise encouraged the Board to continue its recruitment efforts since his term is coming to a close. He indicated his willingness to continue on the board for the next few months to assist with the transition of the new director. Since Jillian Viles had been serving as Vice Chair and has now left the board, David Wise also asked trustees to give thought to the election of a new Chair and Vice Chair at the next meeting.
- David Wise and the Board thanked Camille for her service. Jane led us in a chorus of "For She's a Jolly Good Lady!"

8. ADJOURN	There being no further business to come before the board, the meeting was adjourned at 7:50pm.