CROOK COUNTY LIBRARY BOARD OF TRUSTEES

Meeting Minutes

DATE: DECEMBER 8, 2011
LOCATION: 175 NW MEADOW LAKES DRIVE, PRINEVILLE, OR
TIME START: 6:31 PM TIME END: PM 7:29 PM **RECORDED BY: NEVA CAUDLE**

ATTENDANCE LOG

PRINT NAME		STAFF AND GUESTS
Patti Norris	Chair person	Camille Wood - Library Director
David Wise	Vice chair	Julie Handyside – Youth Services Librarian
Wayne Kee	Board member	Jill Rodgers – Public Services Associate
Holly Hanes	Board member	Cindy York – Circulation Services Manager
Ken Maki	Board member	

AGENDA	ACTIONS
1. ESTABLISH QUORUM	The meeting was called to order at 6:31 pm.
2. APPROVE PRIOR MEETING MINUTES	A motion was made by Wayne Kee to approve the minutes of the November 9, 2011 meeting, seconded by Ken Maki and unanimously adopted.
3. YOUTH SERVICES REPORT	○ On December 13 from 6:30-8:00 there will be a family story time sponsored by the Friends of the Library; it will be followed by a drop-in craft event. ○ There will be no story times the last two weeks of December.
4. DIRECTOR'S REPORT	a. New Public Services Associate staff member Jill Rodgers was introduced. Two new part time shelvers have been hired, Patti Larson and Kyler Case. b. -The ILS contract is currently being reviewed by Dave Gordon. Camille met separately with Dave and Steve Dougill to answer questions about the contract content as it relates to library functions. -Last week Camille also met with DeRese Hall, director of Jefferson County Library, who said that overall their experience with sharing a catalog with DPL has been very positive and that their patrons really appreciate it. -The maintenance contract with Liberty is expiring in December; CCL will be paying for system support in quarterly increments. c. Budget and expenditure lists were handed out to Trustees.
5. OTHER	○ Trustees were invited to the staff holiday brunch at 10:00 am on December 9.
ADJOURN	There being no further business to come before the board, the meeting was adjourned at 7:29 PM.