

Crook County Library Board of Trustees

March 12, 2009 Meeting Minutes

Meeting called to order at 6:34pm by Jim Carpenter

- Board members in attendance: Jim Carpenter, Patti Norris, Lara Polen, and Martha Richitelli.
- Staff member in attendance: David Patterson
- Guests in attendance: Keith Seaber (Oregon Community Foundation), Steve Bucknum (from the Friends of the Library),

The Trustees received donations given to the Crook County Library to support the construction of the Library Teen Room.

- The Oregon Community Foundation for \$15,000 presented by Keith Seaber
- Friends of the Library for \$12,000 presented by Steve Bucknum

February meeting minutes approved with minor corrections

- Motion to approve by Patti Norris
- Seconded by Martha Richitelli
- Approved unanimously

David updated the board on the Integrated Library System, roll-out

- The Library is now in the Data Analysis Phase: 3 data issues identified from test conversion. Anticipate correction in final conversion.
- Softlink is working with 3M to test the proposed Self-check system.

David updated the board on the current status of the 2008-2009 Library Budget

- David noted that the library is slightly behind schedule on some collection development spending and is increasing monthly spending to ensure a spend down by the end of the fiscal year.
- The library will be able to break its Internet contract with BendTel (with no penalty), and will receive Internet access through Crestview Cable and no cost.

David provided a 2009-2010 proposed budget for board approval before submission to the county Treasurer.

- The total amount for the proposed 2009-2010 Materials and Services Budget is \$124,358.
- The library is submitting a 0% increase in the Materials and Services Budget from 2008-2010 (revised). Some line items show slight increases that are offset with reductions in other line items.
- The library is requesting an additional 60 hours per week of clerk staffing (one full-time and one half-time position).

****ACTION ITEM**** The board of trustees for the Crook County Library approve the proposed 2009-2010 library budget as submitted and direct that the proposed budget be submitted to the Crook County Treasurer.

- Motion to approve by Patti Norris
- Seconded by Lara Polen
- Approved unanimously

David requested that the board recommend to the Crook County Court authorize a one week closure of the Library to replace the library's Integrated Library System and to complete Teen Room Construction.

- Week projected April 11 through April 1 Library will re-open April 20

****ACTION ITEM**** The board of trustees for the Crook County Library recommends that the Crook County Court authorize the library to close from April 11 through April 18 to replace the library's Integrated Library System and to complete Teen Room Construction.

- Motion to approve by Lara Polen
- Seconded by Patti Norris
- Approved unanimously

The meeting was adjourned at 8:30pm.